



An Association of Professional Maritime Corporations

American Maritime Modernization Association, Inc.

Subject: Minutes of the AMMA General Monthly Meeting held @ 1330 on 25 October 2018. Not Approved.

Location: Conference Room, Q.E.D. Systems, 5700 Ward Avenue, Virginia Beach, VA 23455

Administrative Remarks:

- A. **Bob Blenner, President, called the meeting order at 1330:** Bob gave welcoming remarks and requested all in attendance to introduce themselves.
- B. **Members in attendance:** Bob Blenner, Delphinus; Mike Crabbs, L-3; Sondra Mayfield, Advex; Jason Kjos, HII; Don Zimbardo, VT Group; Brooks Keener, Aerotek; Bill Miller, Fairlead; David Johnson, Jo-Kell; Dan Smith, DDL; Jamie Ray, Aerotek; and Cindy Walnetski, Marine Industry Consulting (teleconference).
- C. **Guest(s) in attendance:** Bill Miller, Fairlead Integrated

Current Business:

- A. **Review and Approval of Minutes:** This agenda item is moved to the Board of Directors Meeting.
- B. **Energize AMMA:** Vice President Mike Crabbs synopsised the intent of this Committee to refocus the mission of the organization thus bringing real benefits to the membership.
- C. **Review and Approval of Treasurer's Report:** Treasurer Michael Malone provided sample of his recommended Monthly Report; discussed donations via sponsorships of our events; and maintenance of bank balance and records. Received membership check from Tidewater Staffing.
- D. **Membership Status Report:** Chairwoman Cindy Walnetski reported that we have 73 members and brought up idea for an AMMA Golf Tournament as a revenue generator and charitable donation.
- E. **Quality Assurance Committee:** Chairman Don Zimbardo reviewed the results of the QA Subcommittee held on 10 October 2018 including highlights of the VSRA and QMB meeting, CNRMC Industry Call, and AMMA General meeting of 27 September 2018 Stressed importance

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ECR&F

Mr. Bob Gallagher, LPI

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that all Quality Management Systems be iaw Standard Items. Provided a general overview of NDT Level III weld program. Discussed website maintenance for QA and Safety Subcommittee Meeting Minutes and point of contact to maintain it.

F. Safety Training Committee: Chairman Jason Kjos reviewed the minutes from the safety Subcommittee Meeting held on 17 October 2018. Topics discussed included the Annual VSRA Safety & Health Seminar, VSRA/OHSA Q3 Partnership Meeting, AMMA General meeting, and CNRMC Industry Teleconference Call. Jason highly recommended that AMMA consider exhibiting at next year's Annual VSRA Safety & Health Seminar.

G. Adjourn until next meeting: 2pm



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