



*An Association of Professional Maritime Corporations*

**American Maritime Modernization Association, Inc.**

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**Subject:** AMMA Safety Committee Monthly Meeting held @ 1:00 pm on Wednesday, 18 November, 2015. Meeting called to order at 1:00 pm.

**Location:** QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455

**Call In:** We now have a conference call number for those members that cannot physically make it to the meeting.

- Conference call number: **1-605-475-5900**
- Conference code: **2672299#**

Please take note that the call in number is NOT a toll free number, long distance charges may apply with your telephone service provider if you do not have free long distance on your plan.

**A. Opening Administrative Remarks and Attendee Introductions:**

Wally Finn	Epsilon Systems
Jason Kjos	Epsilon Systems
Tom Bray	MAETS
Olisa Moyer	AECOM
Joe Yurso	QED
Roy Maddox	GG Sharp
Otto Hylton	AMSEC
Wayne Watson	LPI

Call In: None

**B. Old Business:**

- 16 September, 2015 Meeting Minutes were reviewed and approved.

**C. Topics for Discussion**

- 12 November, 2015 VSRA Safety Meeting Highlights:
  - i. No member in attendance to report.
- 3 November 2015 Industry Call Highlights
  - i. No safety topics to report
- 22 October 2015 AMMA General Meeting Highlights:
  - i. All committee reports reviewed
  - ii. Discussion about available grant to develop certification programs required by industry, potential funds available to help AMMA members benefit from Fiber Optic Fabricator Training Program.
- AMMA Safety Committee Meeting
  - i. Discussion held on ideas for improving attendance at this meeting. Joe Yurso will send out a list of personnel for the core group of us to contact and encourage participation.
- New Business
  - i. FY-16 CH2 Standard Items

- ii. Preliminary FY-17 Standard Items – They’re on the website and available for download.
  - iii. There’s a new Standard Item Website NSI WEBSITE  
<http://www.navsea.navy.mil/Home/RMC/CNRMC/OurPrograms/SSRAC.aspx>
- Guest Speaker future meeting topics
- i. HAZWASTE Generator Categories and EPA ID Info – Lisa Sylvia of Virginia DEQ Tidewater Office will provide a presentation- Dec Meeting
  - ii. Shipboard Electrical Safety and NES 300 changes – Jason Kjos – Jan Meeting
  - iii. Hotwork – PAI requirements – Otto Hylton – Feb Meeting
  - iv. Noise Monitoring Program – Roy Maddox – March Meeting
  - v. Tank watch & rescue requirements

Jason Kjos of Epsilon Systems handed out information on the upcoming changes to OSHA Penalties and the amounts – Summer 2016.

\*If someone would like to volunteer to present one of the topics above at our next meeting, please contact Wally with the details.

**D. Open Discussion:** Input from members attending

- Discussed ways to encourage participation at the AMMA Safety Committee meetings (Questionnaire, reaching out, list, etc.).
- Lessons Learned:
- i. Personnel are being injured more often than not while at home, or participating in non-work related activities. Tis the season for injuries to escalate. Promote safety by issuing TBTs, etc.
- Recent Injuries
- i. None to report

**Next Regular Meeting:** The next safety committee meeting will be held on **Wednesday, 16 December, 2015** at 1:00 pm at QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455. Meeting adjourned at 2:05 pm.

Minutes respectfully submitted by Wally Finn, Chairman, AMMA Safety Committee