



An Association of Professional Maritime Corporations

American Maritime Modernization Association, Inc.

BOARD OF DIRECTORS

OFFICERS

Joe Yurso
Chairman of the Board
Phone: 757-490-5036
Chairman@AMMAInc.org

Carl Spraberry - President
Phone: 757-416-7406
Pres@AMMAInc.org

Bob Blenner-Vice - President
Phone: 757-284-9190
VP@AMMAInc.org

Nick Clark - Treasurer
Phone: 757-499-4125
Treasurer@AMMAInc.org

Sondra Mayfield - Secretary
Phone: 757-865-0920
Secretary@AMMAInc.org

COMMITTEES

Membership

David Finke
Phone: 757-357-7847
Membership@AMMAInc.org

Quality Assurance

Don Zimbro
Phone: 757-463-2800 x76219
QA@AMMAInc.org

Safety

Wally Finn
Phone: 757-397-0671 x221
Safety@AMMAInc.org

STAFF

Strategic Director

Michelle Tomaszewski
757-810-8607
StrategicDirector@AMMAInc.org

Subject: AMMA Safety Committee Monthly Meeting held @ 1:00 pm on Wednesday, 20 June, 2016. Meeting called to order at 1:00 pm.

Location: QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455

Call In: We now have a conference call number for those members that cannot physically make it to the meeting.

- Conference call number: **1-605-475-5900**
- Conference code: **2672299#**

Please take note that the call in number is NOT a toll free number, long distance charges may apply with your telephone service provider if you do not have free long distance on your plan.

A. Opening Administrative Remarks and Attendee Introductions:

Wally Finn	Epsilon Systems
Tom Craddock	Delphinus
Roy Maddox	George G.Sharp
Dan Beiler	Serco
Wayne Watson	LPI Technical
Jolean Halford	QED
Olisa Moyer	AECOM

Call In:	
Calley Zecca	Amee Bay

B. Old Business:

- 18 May, 2016 Meeting Minutes were reviewed and approved.

C. Review of Highlights for Other Related Industry Meetings

- **26 May 2016 AMMA General Meeting Highlights:**
 - The annual AMMA luncheon took place at the Founders Inn
 - Board elections were conducted and positions filled.
 - Ron Verostek briefed the audience a report of each committee
 - Guest speaker Capt. Scott Brown provided a presentation of a history of NNSY and hiring forecast for the months to come.
- **7 June 2016 Industry Call Highlights**
 - Discussed requirements by CNRMC for certain Fire Retardant materials that can be used to support Temporary Services. CNRMC working to provide a list
 - Discussed upcoming fire drills
 - To join contact Sarah Dean, CNRMC C200 Staff, Knowledge Manager, McKean Defense Group, Email: sdean@mckean-defense.com, Desk: (757)355-6941, Desk routes to mobile after 4 rings.

AMMA

PO Box 55229

Virginia Beach, VA

23471-5229

<http://www.AMMAINC.org>

➤ **9 June, 2016 VSRA Safety Meeting Highlights:**

- i. Standard Items Review Committee have all proposed changes submitted for SSRAC Safety Committee. Tom Binner and Tom Craddock will be attending.
- ii. 3rd Quarter OSHA-VSRA Partnership scheduled for August 24, 2016 at 9:00am at VSRA.
- iii. Safety Seminar still looking for sponsors.
- iv. Environmental – when you purchase property you become responsible for cost of cleanup.
- v. Machine Guarding – all machines, no matter how old, must be guarded to today's standards
- vi.
- vii. Next meeting will be at AMSEC July 14th, 2016 10:00 AM.

ii. AMMA Safety Committee Meeting Items

➤ **New Business**

- i. FY-17 Change 1 Standard Items – Now available -009-04, 009-26 and 009-32 were changed and discussed.
- ii. New Standard Item Website
<http://www.navsea.navy.mil/Home/RMC/CNRM/OurPrograms/SSRAC.aspx>
- iii. New OSHA Recordkeeping Rules – also changes in retaliation rules, post incident drug testing and safety reward programs

➤ **Guest Speaker future meeting topics**

- i. CPR and First Aid – Olisa Moyer
- ii. Shipboard Electrical Safety and NES 300 changes – Otto Hylton
- iii. Tank watch & rescue requirements
- iv. OSHA Recordkeeping and Reporting
- v. Active Shooter – How to Respond

*If someone would like to volunteer to present one of the topics above at our next meeting, please contact Wally with the details.

➤ **Open Discussion:** Input from members attending

- i. Discussion:
 - OSHA digital media update for April reviewed
 - New Ruling - OSHA now able to cite an employer for retaliation even if the employee did not file a complaint or if the employer has a program that deters or discourages reporting through the threat of retaliation.
 - New Ruling – OSHA prohibits employers from using drug testing, or threat of drug testing, as a form of retaliation against employees who report injuries or illnesses.
 - New Ruling – OSHA does not prohibit incentive programs however employer must not create incentive programs that deter or discourage an employee from reporting an injury or illness. Programs should encourage safe work practices and promote worker participation in safety related activities.
 - Naval Station Mayport Contingency Plan template provided by SERMC reviewed.

- Active Shooter literature reviewed
 - All members asked to conduct survey to see if any other companies need a person trained to be “Competent Person” for scaffolding inspection. Jolean of QED looking to assemble a class from a provider.
 - Member offered to send Fall Protection slideshow provided by MARMC.
 - Discussed if new hires can be asked questions concerning pre-existing conditions. Be careful, this could be considered discrimination.
 - Discussed that Va Beach Fire Department required use of only commercial microwaves and coffee pots in offices, members asked what code that was. Action item for next meeting*
- ii. Lessons Learned:
- Employee (office worker) complained of chest pain, turned out to severe dehydration from drinking coffee and red bull. Employee had not had any water for days. Remind workers of the importance to drink plenty of water.
 - Employee (Project Manager) wasn’t feeling good, had slurred speech, another Project Manager advised him to go home. Employee had a mini stroke. Advise manager to help employees receive medical attention, don’t let them drive away.
 - Employee cut an air pipe that was still pressurized, found that WAF and tagout had not yet been approved.
- iii. Recent Injuries
- Temporary employee almost passed out on job, when evaluated found to have low potassium and low iron levels, unsure of cause.
 - Late reporting of an injury occurred due to employee not reporting, choosing to go back to his doctor for a pre-existing knee injury. The knee was bumped at work and turned out to be fractured.
 - Manager carrying drawing packet slipped down ladder on ship, did not maintain 3 point of contact rule, fortunately was not hurt.
 - Employee practiced improper positioning which resulted in a fall dislocation shoulder.

Next Regular Meeting: The next safety committee meeting will be held on **Wednesday, 20 July, 2016** at 1:00 pm at QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455. Meeting adjourned at 2:15 PM.
Minutes respectfully submitted by Wally Finn, Chairman, AMMA Safety Committee