



*An Association of Professional Maritime Corporations*

**American Maritime Modernization Association, Inc.**

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**Subject:** AMMA Safety Committee Monthly Meeting held @ 1:00 pm on Wednesday, 17 February, 2016. Meeting called to order at 1:05 pm.

**Location:** QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455

**Call In:** We now have a conference call number for those members that cannot physically make it to the meeting.

- Conference call number: **1-605-475-5900**
- Conference code: **2672299#**

Please take note that the call in number is NOT a toll free number, long distance charges may apply with your telephone service provider if you do not have free long distance on your plan.

**A. Opening Administrative Remarks and Attendee Introductions:**

Wally Finn	Epsilon Systems
Jason Kjos	Epsilon Systems
Dan Beiler	SERCO
Rebecca Robinson	L-3 Unidyne
Jolean Halford	QED
Otto Hylton	AMSEC
Wayne Watson	LPI

Call In: None

**B. Old Business:**

- 20 January, 2016 Meeting Minutes were reviewed and approved.

**C. Topics for Discussion**

- 11 February, 2016 VSRA Safety Meeting Highlights:
  - i. EPA's New Electronic Waste Manifest - EPA Electronic Waste Management recording will go live 2018.
  - ii. EPCRA Tier II Reports due March 1, 2016.
  - iii. EPA/DEQ Biennial Hazardous Waste Reports due by March 1, 2016.
  - iv. VSRA "Safety & Environmental" Committee description will be sent out to committee members to review and provide feedback.
  - v. No Safety Suggestions at this time. VSRA & Otto Hylton will work on a monthly email reminder to be sent out to the membership.
  - vi. Safety Seminar subcommittee will be meeting soon. \$8,000 in sponsorship so far. Will be held on October 26, 2016 at the Ted Constance Center.
  - vii. SSRAC (Standard Specification for Ship Repair and Alteration Committee) Subcommittee. Next meeting February 11, 2016 will cover 009-36 through 009-55.
  - viii. February 2, 2016 - Phone Conference Call with Dale Hirschman and other RMC's. MARMC leads all RMC's in the number of fires, with 48 fires reported in 2015. SWRMC reported 26 fires

and SERMC reported 8. So far analysis shows contractors are not following and/or enforcing the rules. There will be enhanced enforcement. Miami and Gunston Hall fires are the drivers

- ix. Question regarding OPNAV, are we expected to use these? Frank Walker had mentioned these in the January SMB meeting.
  - x. Bill asked for a volunteer/suggestion to fill the Safety & Environmental Co-Chair position that is now vacant.
  - xi. Gretchen Watson, President of Safety & Learning Solutions, spoke about the possibility of speaking at an upcoming meeting about Safety Culture. This presentation has been rescheduled to the April meeting. It will last about an hour.
  - xii. Next meeting will be March 10, 2016 10:00 am after the Safety Management Board meeting at 9:00 am in the VSRA Penthouse on the 12th floor in the building VSRA is located. Parking is free in either the Boush Street or Plume Street Garage, bring your parking ticket for validation. Meeting adjourned at 11:06AM.
- 2 February 2016 Industry Call Highlights
    - i. CNRMC provided Fire Metrics.
  - VSRA-OSHA Partnership Meeting Highlights:
    - i. Stan Dutko, Jr. is the new OSHA Federal Area Director
    - ii. Presented slides from the VSRA-OSHA Partnership Luncheon that spoke directly to DART/TRIR.
      - a. 2014 BLS Industry average TRIR – 6.5, LTIR – 2.3, DART – 4.2
      - b. 2015 Average for our port TRIR– 4.82, LTIR– 1.85, DART– 3.69
  - 28 January 2016 AMMA General Meeting Highlights:
    - i. We're now 60 Companies strong!
    - ii. Reviewed reports from each committee
    - iii. New Fiber Optic Fabricator Training Program requirements and Grant Partnership were discussed.
  - AMMA Safety Committee Meeting
    - i. Jason Kjos gave a fantastic presentation on PAI Requirements, to include training on how to properly fill-out each section of the (current) Hot Work Permit
    - ii. Fiber Optic Training and qualification requirements were discussed.
    - iii. Fire Metrics slide provided by CRNMC was reviewed
    - iv. Injury Statistics slides from VSRA-OSHA Partnership were discussed
    - v. SWRMC spreadsheets provided for 009-02 monthly reporting requirements were reviewed and discussed
  - New Business
    - i. FY-17 Standard Items – Now Available.
    - ii. New Standard Item Website WEBSITE  
“<http://www.navsea.navy.mil/Home/RMC/CNRMC/OurPrograms/SRAC.aspx>”

- Guest Speaker future meeting topics
  - i. Noise Monitoring Program – Roy Maddox – March Meeting
  - ii. Shipboard Electrical Safety and NES 300 changes – Otto Hylton - April
  - iii. Tank watch & rescue requirements
  - iv. HAZWOPPER

.\*If someone would like to volunteer to present one of the topics above at our next meeting, please contact Wally Finn with the details.

**D. Open Discussion:** Input from members attending

- Lessons Learned:
  - i. Discussion regarding the requirement to provide “secondary” containment underneath flammable lockers when onsite at GD-NASSCO Norfolk. The flammable locker storing the material is considered the “primary”.
  - ii. After the removal of 2 tiles on the outside of a submarine on the upper level of staging one morning, there was a fire that occurred a few hours later on the 1st deck (several levels below the work location) on the inside of containment that was discovered by Ships Force as they noticed white smoke topside. It appears to have been caused by someone disposed of smoking materials in an unauthorized space. No damage to the submarine and no injuries, only a vacuum hose was burned.
- Recent Injuries
  - i. An employee was lifting a box off of a wall. The box started to fall and when the employee went to catch the box, he strained his back.

**Next Regular Meeting:** The next safety committee meeting will be held on **Wednesday, 16 March, 2016** at 1:00 pm at QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455. Meeting adjourned at 2:10 pm.

Minutes respectfully submitted by Wally Finn, Chairman, AMMA Safety Committee