



An Association of Professional Maritime Corporations

American Maritime Modernization Association, Inc.

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Subject: AMMA Safety Committee Monthly Meeting held @ 1:00 pm on Wednesday, 20 January, 2016. Meeting called to order at 1:00 pm.

Location: QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455

Call In: We now have a conference call number for those members that cannot physically make it to the meeting.

- Conference call number: **1-605-475-5900**
- Conference code: **2672299#**

Please take note that the call in number is NOT a toll free number, long distance charges may apply with your telephone service provider if you do not have free long distance on your plan.

A. Opening Administrative Remarks and Attendee Introductions:

Wally Finn	Epsilon Systems
Jason Kjos	Epsilon Systems
Dan Beiler	SERCO
Pat Peppel	WR Systems
Jolean Halford	QED
Mark LaBaire	WR Systems
Otto Hylton	AMSEC LLC
Wayne Watson	LPI
Joy Grady-Hilton	Chugach
Roy Maddox	George Sharp
Shawn Chausee	Phoenix Group

Call In: None

B. Old Business:

- 16 December, 2015 Meeting Minutes were reviewed and approved.

C. Topics for Discussion

- 14 January, 2016 VSRA Safety Meeting Highlights:
 - i. Frank Wheatley has information on diesel generators and emissions. Let him know if you want this information.
 - ii. Someone asked if we could have a guest speaker on hot paint. There was quite a bit of discussion. The outcome was that this would be an agenda item at the March Safety Management Board meeting with MARMC.
 - iii. Safety suggestions. In 2015, there were three safety suggestions. The group voted on the overall 2015 winner. It was a homemade “ergo-mover” to transport material across passageway hatches submitted by Huntington Ingalls, Inc. The winner will receive an additional \$1000!! The POC is Otto Hylton, HII- AMSEC.
 - iv. Safety Seminar Subcommittee. No report. The subcommittee has not had their first planning meeting for the 2016 seminar yet. Any and all volunteers are welcome. The POC is John Davis, Crofton Diving.

- v. The next meeting of VSRA/OSHA Partnership will be February 10. This will be an executive luncheon. Please RSVP on the VSRA website. New OSHA Area Director will be introduced. Company Presidents, GM's are encouraged to attend.
 - vi. SSRAC (Standard Specification for Ship Repair and Alteration Committee) Subcommittee. New chairman Tom Craddock reported that the subcommittee has had several meetings and they are up to Standard Item 009-24.
 - vii. Permit Authorizing Individual (PAI) Hot Work subcommittee. Dawn Kriz reported that the instructions and form were reviewed with MARMC. They have a few minor comments. The intent is that MARMC will incorporate all the great work of the subcommittee into the Standard Items.
 - viii. Upcoming Signal Seminars. Seminars are open only to Signal members. However, if there is space, they will become open to all: February 9 – Personal Industrial Hygiene - Hands-on training with Marine Chemist, Inc.; February 10 – Supervisor Safety Leadership; February 11 – Executive Safety Leadership.
 - ix. Gretchen Watson, President of Safety & Learning Solutions, spoke about the possibility of speaking at an upcoming meeting about Safety Culture. The group wanted it and Frank scheduled it for the February 11 meeting. It will last about an hour.
 - x. The next meeting of this VSRA Safety/Environmental Committee will be at 10:00 am (note that all meetings will now start at 10:00 am) on Thursday, February 11, 2016, at AMSEC, 5701 Cleveland Street Virginia Beach, VA 23462.
- 5 January 2016 Industry Call Highlights
 - i. NTR.
 - 10 December 2015 AMMA General Meeting Highlights:
 - i. New Fiber Optic Fabricator Training Program requirements were discussed.
 - AMMA Safety Committee Meeting
 - i. PAI requirements for Hot Work were discussed in detail
 - ii. Hazardous Paint Removal, sampling and evaluating test results were discussed in detail
 - iii. New Fiber Optic Training and qualification requirements were briefed to take back to quality representatives.
 - New Business
 - i. FY-17 Standard Items – Now Available.
 - ii. New Standard Item Website WEBSITE
“<http://www.navsea.navy.mil/Home/RMC/CNRMC/OurPrograms/SRAC.aspx>”
 - Guest Speaker future meeting topics
 - i. Hotwork – PAI Requirements – Otto Hylton – Feb Meeting
 - ii. Noise Monitoring Program – Roy Maddox – March Meeting

- iii. Shipboard Electrical Safety and NES 300 changes – Jason Kjos - April
- iv. Tank watch & rescue requirements
- v. HAZWOPPER

*If someone would like to volunteer to present one of the topics above at our next meeting, please contact Wally with the details.

D. Open Discussion: Input from members attending

- Lessons Learned:
 - i. NTR.
- Recent Injuries
 - i. An employee was ascending a ship's ladder while carrying a portable fire extinguisher when he suddenly felt extreme pain in his foot. It was later determined that he had a bad sprain.
 - ii. Two employees were carrying a 1 1/4" steel plate from the flight deck to an arresting gear engine room when one of them tripped and fell, resulting in the plate falling onto both of his hands and fingers. Luckily, nothing was broken.

Next Regular Meeting: The next safety committee meeting will be held on **Wednesday, 17 February, 2016** at 1:00 pm at QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455. Meeting adjourned at 2:00 pm.

Minutes respectfully submitted by Wally Finn, Chairman, AMMA Safety Committee