



An Association of Professional Maritime Corporations

American Maritime Modernization Association, Inc.

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Subject: Minutes of the QA Subcommittee Meeting held 1 Sept. 2016

Attached: Meeting attendance

Members of the American Maritime Modernization Association QA Subcommittee met at LPI 550 Woodlake Circle Chesapeake VA. At 0900

Members in attendance: Participation will be shown on the attached roster.

We had 5 persons representing 5 companies.

Opening remarks: Don Zimbrow Chairperson of the QA Subcommittee called the meeting to order, welcomed members and guest and presented the overview of the agenda.

Visitors in attendance: None

Agenda Items:

Review and Approval of last meeting minutes: A motion was accepted and seconded to accept the minutes as written from the previous Quality Committee meeting.

VSRA Meeting Highlights: Don and other members that attended the VSRA Quality committee meeting briefed the AMMA committee. Chris davenport reported that the recommended changes to the audit checklist received from MARMC have been incorporated. Joe Yurso brought made the point that the website is not very transparent to all member company employees that may need to access the information. Wes Foy provided a brief on both the VSRA 2015 subcommittee and the SSRAC QA/Machinery committee. Wally Finn briefed the committee on the SSRAC/ EHS committee and Mark Salladay provide a brief on the 4E Phraseology committee. Some discussion took place around the weld consumable procedure. **Next meeting is scheduled for 10:30 Sept 20th at QED**

AMMA General Meeting Highlights: On 25 August Bob Blenner (AMMA Vice President) opened the meeting and requested the report from the various committee chairpersons. Treasurer reported AMMA has a current balance of \$59,265.88. **(report attached)** Authorization was provided for AMMA to reimburse those persons that attended the SSRAC meeting representing AMMA for fees paid for the in house lunch catering service. AMMA now has 55 members. A lot of

AMMA

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information and discussion took place regarding the FMMS being held in Hampton this year as well as the AMMA Booth, AMMA sponsored Luncheon and the AMMA sponsored social after the symposium. A flyer was provided for posting on the AMMA website **Agenda attached**

The next general meeting date is Thursday 27 Oct. at QED on North Witchduck Rd. .

CNRMC/Industry call: Don & Wally briefed the committee members and guest on the call.

- CNRMC is still working on the Standardization of Weld Procedures, RMMCO Check in and Standardization of Quality System approval Process
- Industry Day announced taking place 15 Sept. 2016 following the FMMS Symposium being held on the 12th, 13th and 14th of Sept.
- OSHA 10 Hr. training must be maintained and renewed every 5 years. If an employee loses his card after 3 years of the 5 year period they will have to take the course over again and pay the renewed card fee. Prior to the 3 year mark a card renewal fee will be required.
- **Agenda attached**

Subcommittee Meeting Discussion: Don briefed the committee on the discussions during the general committee meeting, CNRMC/Industry conference call and reminded all of the FMMS be held here in Hampton. Larry Stippich was not at the meeting so Wally Finn briefed the committee on the weld audit progress. Auditor training was completed last month and Larry projects having the audits complete by the holidays; He still has not gotten a response from 4 companies as to their desires to participate in the audit process. (B & L Machine, CDI, Prism and Serco). Dave Finke volunteered to contact the 4 companies. Briefs were provided to the committee on the SSRAC committee discussions by the below person who were in attendance. Discussion concerning the Weld Consumable Procedure took place. Delphinus, Epsilon and Colonna Shipyard have agreed to provide a scrubbed copy of their approved weld consumable procedure to be used by members as a template. The committee was reminded that the company designated person providing the weld visual test must be able to provide proof of receiving training from a medical professional.

Lessons Learned: None provided

A motion to adjourn the meeting was made and seconded. The attending members were asked for input on interest in future guest speakers that they would like to have come to the meetings to enhance the meetings and member knowledge.

Next Meeting: the next QA subcommittee meeting will be 15 Sept. 2016 at 9:00 AM at LPI's Facility 550 Woodlake Circle Chesapeake VA.

We now have a call in number which is a toll call number:

Conference call # 1-605-475-5900 Code# 267-2299

Respectfully submitted by

Don Zimbardo, Chairman, AMMA QA Subcommittee



An Association of Professional Maritime Corporations

AMMA QA SUBCOMMITTEE MEETING
ATTENDANCE ROSTER

DATE 1 September 2016

LOCATION: LPI Facility and conference room
550 Woodlake Circle Chesapeake VA

BOARD OF DIRECTORS

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Table with 4 columns: NAME, Organization, Phone #, E-Mail. Contains handwritten entries for Don Zimbardo, David Binkman, Ed Frost, RLBlin, and Hank Buchanan.