



An Association of Professional Maritime Corporations

American Maritime Modernization Association, Inc.

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Subject: Minutes of the QA Subcommittee Meeting held 18 Aug. 2016

Attached: Meeting attendance

Members of the American Maritime Modernization Association QA Subcommittee met at LPI 550 Woodlake Circle Chesapeake VA. At 0900

Members in attendance: Participation will be shown on the attached roster.

We had 12 persons representing 11 companies.

Opening remarks: Don Zimbardo Chairperson of the QA Subcommittee called the meeting to order, welcomed members and guest and presented the overview of the agenda.

Visitors in attendance: None

Agenda Items:

Review and Approval of last meeting minutes: A motion was accepted and seconded to accept the minutes as written from the previous Quality Committee meeting.

VSRA Meeting Highlights: Don and other members that attended the VSRA Quality committee meeting briefed the AMMA committee. Chris davenport reported that the recommended changes to the audit checklist received from MARMC have been incorporated. Joe Yurso brought made the point that the website is not very transparent to all member company employees that may need to access the information. Wes Foy provided a brief on both the VSRA 2015 subcommittee and the SSRAC QA/Machinery committee. Wally Finn briefed the committee on the SSRAC/ EHS committee and Mark Salladay provide a brief on the 4E Phraseology committee. Some discussion took place around the weld consumable procedure. Next meeting is scheduled for 10:30 Sept 20th at QED **VSRA QA notes Attached)**

AMMA General Meeting Highlights: Carl Spraberry is now AMMA President and briefed the committee on the negative perception that the VSRA board has of the AMMA organization and what his plans are to address the negative perception as well as pursue getting the AMMA organization involved more with global organizations and Navy leadership circles. **Minutes attached**

AMMA

PO Box 55229

Virginia Beach, VA

23471-5229

<http://www.AMMAINC.org>

The next general meeting date is Thursday 26 Aug at QED on North Witchduck Rd. .

CNRMC/Industry call: Wally briefed the committee members and guest on the call.

- CNRMC is still working on the Standardization of Weld Procedures, RMMCO Check in and Standardization of Quality System approval Process
- Industry Day announced taking place 15 Sept. 2016 following the FMMS Symposium being held on the 12th, 13th and 14th of Sept.
- OSHA 10 Hr. training must be maintained and renewed every 5 years. If an employee loses his card after 3 years of the 5 year period they will have to take the course over again and pay the renewed card fee. Prior to the 3 year mark a card renewal fee will be required.
- **Agenda attached**

Subcommittee Meeting Discussion: Don briefed the committee on the discussions during the general committee meeting held 28 July 2016. Treasurer reported current balance 58,272.64 with a planned ending balance after expenses of 39,096.39. Membership reported 55 members. Larry Stippich briefed the committee that Karen Bruer provided Larry the needed reference updates for the audit check list and the Larry has scheduled two auditor training sessions this month. Larry projects having the audits complete by the holidays; Briefs were provided to the committee on the SSRAC committee discussions by the below person who were in attendance.

Machinery/Quality = Don Zimbro and Karen Bruer

Environmental/Health & Safety = Wally Finn

Electrical/Electronics = Chris Murray

Piping & Boiler = Dave Finke and Curtis Proffitt

Lessons Learned: None provided

A motion to adjourn the meeting was made and seconded. The attending members were asked for input on interest in future guest speakers that they

Page 3

would like to have come to the meetings to enhance the meetings and member knowledge.

Next Meeting: the next QA subcommittee meeting will be 1 Sept. 2016 at 9:00 AM at LPI's Facility 550 Woodlake Circle Chesapeake VA.

We now have a call in number which is a toll call number:

Conference call # 1-605-475-5900 Code# 267-2299

Respectfully submitted by

Don Zimbardo, Chairman, AMMA QA Subcommittee



An Association of Professional Maritime Corporations

AMMA QA SUBCOMMITTEE MEETING

ATTENDANCE ROSTER

DATE ^{18 Aug.} 7 July, 2016

LOCATION: LPI Facility and conference room
550 Woodlake Circle Chesapeake VA

BOARD OF DIRECTORS

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