



An Association of Professional Maritime Corporations

American Maritime Modernization Association, Inc.

Subject: Minutes of General Monthly Meeting held on 23 June 2016.

Attached: - Attendee Sign-In Sheet (original only)

Members of the American Maritime Modernization Association met at QED, 4646 N Witchduck Road, Virginia Beach, VA at 1:00 PM on Thursday 23 June 2016.

Members in attendance: Ron Verostek, Phoenix; Ron Ritter, On Point; Sondra Mayfield, Advex Corp; Joe Yurso, QED; Keith Evans, LPI; Jon Decker, JoKell; Tom Mills, MAETS; Cheryl Boyd, AIT & Surge Force; Michelle Tomaszewski, AMMA; Bob Blenner, Delphinus

Phone: No Call in

Guests/Visitors in attendance: None

Opening remarks: At 1:00 PM, the meeting was called to order by Ron Verostek, outgoing AMMA President. Ron announced the election of the 10 Board members who were elected at the Annual Luncheon and thanked everyone for their support during his tenure of President of AMMA. The meeting was turned over to Bob Blenner, Vice-President elect who welcomed everyone.

- A. **Review and approval of the minutes:** No meeting was held during the Annual Luncheon and the review of minutes was for the April meeting held on the 28th. Discussion of the minutes resulted in correction to Section K – Add "Ron Verostek to forward Agenda for CNRMC Industry call to all AMMA members". Minutes were then approved with changes.
- B. **Treasurer Report:** Nick Clark was unavailable to report. A question was raised on the result of the audit that was held. The audit results are still pending the resolution of a couple of suggestions: 1. Is the report what we want to see as a membership? 2. Need to have an operating procedure in place. These two (2) recommended actions still need to be worked out. The audit itself revealed everything was in order and satisfactory.

Action Items:

Audit Committee to resolve recommended actions of audit.

- C. **Membership Status Report:** David Finke was unavailable to report. Question: Has there been any follow up to the visitor's from the April General Meeting? Confirmed that Jones Financial did join and are now members of AMMA. The Annual Luncheon list will be reviewed for guests and be forwarded to the President, Vice-President and Strategic Director for follow up. Discussions were held on the dues that are still outstanding. All members with outstanding dues have been contacted and expressed interest in continuing with their membership.

BOARD OF DIRECTORS

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Action Item:

- Cheryl Boyd will provide list of guests from Annual Luncheon to President, Vice-President and Strategic Director for follow up.

D. **Association Website Report (<http://www.ammainc.org>):** Michelle Tomaszewski reported that the website had been updated with current members and emails for Board Members. Work is being done on profile information to make it exportable. New members to AMMA will get their "Welcome Package" along with their password for access to the website. Anyone needing their company password can contact Michelle Tomaszewski.

Action Items

E. **Quality Assurance Committee:** Don Zimbardo was unavailable to report. Copies of the minutes from the meeting were provided for review. Meetings have been moved to LPI. AMMA will be represented at the SSRAC meeting being held in August in the following categories: Machinery/Quality, Environmental Health & Safety, Electrical/Electronics, Hull & Preservation, General, Piping & Boiler.

F. **Safety/Training Committee:** Wally Finn was unavailable to report.

Action Items:

Joe Yurso – Explore combining meetings with VSRA.

G. **Events:** Bob Blenner reported AMMA is already signed up for the FMMS being held in September, Event J. AMMA will subsidize the Wednesday luncheon and the same system used for the Annual Luncheon will be used for reservations. As the event gets closer a "Watch Bill" will be sent out for volunteers at the booth. The AMMA Social is being planned for Tuesday at Park Lane pending availability. Hand outs need to be ordered and a new member panel needs to be ordered. AMMA Placards for member companies to use at their booths is being checked for quantities available.

Action Items:

Bob Blenner to order handouts and a new member panel for the display booth.

2016 Events

Item	Date	Sponsor	Event	Location	Exhibit Price	Notes
A	12-14 January 2016	Surface Navy Association	26 th National Surface Association Symposium	Hyatt Regency, Crystal City, VA	10' x 10' \$4800.00 to \$5400.00	Exhibited in 2011

B	2-3 Mar 2016	ASNE	ASNE Day 2016	Hyatt Regency, Crystal City, VA	ASNE provided Complimentary Booths since 2012	Exhibited
C	12-14 April 2016	Commercial	Workboat Maintenance & Repair	Ernest N. Morial Convention Center New Orleans, LA	\$23.00/sq ft	-
D	20-22 April 2016	AFCEA	AFCEA Defensive Cyber Operations Symposium	Walter E. Washington Convention Center Washington, DC	-	-
E	17-18 May 2016	AFCEA/NDIA	Joint Warfare Symposium	Chesapeake Conference Center Chesapeake, VA	No information available	Exhibited once at a larger venue
F	25 -26 May 2016	ASNE	Advanced Machinery Technology Symposium 2016	Villanova University Connelly Center Philadelphia, PA	10' x 6' Small Business rate @ \$1,750.00	Power systems For future Navy Ships
G	8-9 June 2016	ASNE/ NSWCCD	Multi-Agency Craft Conference (MACC) 2016	USCG Yard, Baltimore, MD	Tent Booth (1 Space) – Member 2,250.00	Exhibited in 2008
H	21-23 June 2016	ASNE	Mega Rust 2016: U.S. Navy Corrosion Conference	San Diego, CA (venue TBD)	ASNE provided complimentary booth in 2015	Exhibited in 2015
I	7 -8 September 2016	AFCEA	Intelligence & National Security Summit 2016	Walter E. Washington Convention Center Washington, DC	\$3,400 per 10' x 10'	-
J	12-15 Sept 2016	ASNE	Fleet Maintenance & Modernization Symposium (FMMS)	Hampton Roads Convention Center Hampton, VA	Peripherals only: Non profits are free	Registered
K	TBD November 2016	ASNE	Launch and Recovery Symposium 2016	Washington DC/Baltimore/Annapolis Metro Area	No information Available	Launch, Recovery and Operations of Manned And Unmanned Vehicles from Marine Platforms
L	30 Nov – 2 Dec 2016	Commercial	International Workboat Show 2016	Ernest N. Morial Convention Center New Orleans, LA	-	-

H. Strategic Director Report: Michelle Tomaszewski reported the following:

- Fiber Optics- needs one more equipment list then will be ready to submit.
- Facebook - page is being established for AMMA. Any event that a member company is having can be posted and shared on this page. A training seminar for Facebook is being planned and will be about 3 hours.

- Member Packages - New member packages are complete and working on "Thank You" packages for current members.
- By Laws – Updates have been done and two issues resolved – 1. 10 day notification. 2. Member status. A clean copy of the By Laws will be issued for signatures and a copy to be held by the President, Strategic Director and Secretary.

Action Items:

Sondra Mayfield to provide responses received to General Meeting invites.

I. Topics for Discussion (Old Business)

- **Joint CNRMC Industry Call** – May/June
- **2016 SSRAC** – AMMA representation on all committees except Phraseology.

J. Topics for Discussion (New)

- **Joint CNRMC Industry Call** – Discussions for the June call were on ISO 9001 changes, SSRAC – changes to Method A CAR's and RMCO check in procedures (Government only meeting). Work load charts are out but they do not show coast wide or AIT's.
- **ABR/MSR Small Business Meeting** – New requirements. Discussed submission of new FBO forms. The FBO has sent out list and if you are an ABR holder you must complete the form. Discussed Section L requirements pertaining to commitment of 5 years on one rate. Also discussed Past performance requirement of 3 years and three (3) 2000 man-day availabilities
- **QNB** – Discussions were held on Subcontract Data.

K. Action Items –

- Cheryl Boyd to follow up with Capital Finishes as they expressed an interest in joining AMMA.
- Ron Verostek to forward Agenda of the CNRMC Industry call to all AMMA members.
- All – check members of your company on the Roster to make sure they are correct.

Next Regular Meeting: The next general meeting will be July 28, 2016 at QED, 4646 N. Witchduck Road, Virginia Beach, VA at 1:00 p.m.

Adjourn: 2:10 p.m.
Copy to all members