



An Association of Professional Maritime Corporations

American Maritime Modernization Association, Inc.

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Subject: **Minutes of the QA Subcommittee Meeting held**

3 Dec. 2015

Attached: Meeting attendance

Members of the American Maritime Modernization Association QA Subcommittee met at Buffet City 3877 Holland Rd. Virginia Beach VA at 11:00 AM on 3 Dec. 2015.

Members not in attendance: Members in attendance at this month's meeting decided that the participation will be shown on the attached roster.

We had 43 persons representing 27 companies.

Opening remarks: Don Zimbro Chairperson of the QA Subcommittee called the meeting to order, welcomed members and guest and presented the overview of the agenda as well as introduced Michael Brown. Fiber Optic training POC for NSWCCD

Visitors in attendance: Guest Speaker Michael Brown from NSWCCD (michael.s.brown4@navy.mil) and members of VSRA

Agenda Items:

Review and Approval of last meeting minutes: A motion was accepted and seconded to accept the minutes as written

VSRA Meeting Highlights: Don did not brief the Nov. 10th VSRA QA committee meeting at the 3 Dec. AMMA QA meeting but added it to these minutes for information purposes. Dennis Robbins briefed the group on the QMB meeting. Mr. Hillenbrand from CNRMC Quality Assurance and Mr. Arnold from MARMC Quality were in attendance. One of the significant discussions concerned the standardization of weld procedure approval process or developing standard weld procedures for all to qualify to. This discussion falls right in line with the AMMA letter drafted and addressed to CNRMC for the same standardization. Mr. Hillenbrand acknowledged that it only made sense and that he would look into it.

AMMA General Meeting Highlights: The AMMA General Committee meeting was canceled for November due to conflict with the Thanksgiving holiday. November and December meetings will be combined in December. **The next general meeting date is Thursday 10 December at 1300 located at the QED facility on Witchduck Rd.**

Subcommittee Meeting Discussion: Don briefed the committee members and guest on the VSRA Quality and the AMMA General committee meeting discussions. The meeting was turned over to the guest speaker Michael Brown the POC for Fiber Optic training from NSWCCD. Michael provided the committee members and VSRA guest a very informative presentation on the history and objective evidence to support the development of 009-123 and the logic behind the modular concept of the Fiber Optic training. Michael went over some frequently asked question and fielded some very good questions from the audience. Some key facts were:

- Employee certification belongs to the employee and training certification belongs to the company.
- Employees will only have to receive training on the areas they will be performing related to fiber optic. It is not required to take all modules.
- There is currently no OJT required to become certified. This was challenged heavily by some attendees. Michael Brown made note of it.
- Fiber Optic Supervisors and Quality inspectors will have to take all modules and take a written test but not a practical.
- Any organization can attempt to achieve the Training organization training certification.
- The cost of the evaluation of the curriculum and class demonstration will be determined on case by case bases by NSWCCD.

Lessons Learned: None provided

A motion to adjourn the meeting was made and seconded. The attending members were asked for input on interest in future guest speakers that they would like to have come to the meetings to enhance the meetings and member knowledge.

Next Meeting: the next QA subcommittee meeting will be 7 Jan 2016 at 9:00 AM at QED, 3487 Inventors Road, Norfolk

We now have a call in number which is a toll call number:

Conference call # 1-605-475-5900

Code# 267-2299

Respectfully submitted by Don Zimbardo, Chairman, AMMA QA Subcommittee



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AMMA QA SUBCOMMITTEE MEETING

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DATE 3 Dec, 2015:

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