



An Association of Professional Maritime Corporations

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American Maritime Modernization Association, Inc.

Subject: Minutes of the QA Subcommittee Meeting held 5 Feb.. 2015

Attached: Meeting attendance

Members of the American Maritime Modernization Association QA Subcommittee met at QED at 3487 Inventors Rd. Norfolk, VA. at 9:00 AM on 5 Feb. 2015.

Members not in attendance: Members in attendance at this month's meeting decided that the participation will be shown on the attached roster.

We had 6 persons representing 6 companies.

Opening remarks: Don Zimbardo Chairperson of the QA Subcommittee, called the meeting to order, welcomed members and presented the overview of the agenda.

Visitors in attendance: None

Agenda Items:

Review and Approval of last meeting minutes: A motion was accepted and seconded to accept the minutes as written

VSRA Meeting Highlights: Members provided the group with a brief of the discussions during the VSRA Quality committee. Dennis requested that members provide topics for the QMB meeting. Discussion around methods of communicating with member companies that have delinquent audits due to not having a quality system implemented or not being able to get a response from them. Dennis requested suggestions for methods of dealing with those companies. The audit subcommittee will provide suggestions at the next meeting one of which may be sending a letter to delinquent companies. Dennis asked for suggestions as to better catch up on the outstanding audits. AMMA now has 55 members.

AMMA General Meeting: Members who attended the general meeting briefed the committee on the AMMA General Meeting highlights. Some discussion took place around the website and soliciting suggestions on any possible improvements. Discussed also was AMMA's efforts in still trying to hire a part time person to assist with increasing our membership and enhancing the organizations ability to accomplish it's mission.

The next general meeting will be 26 Feb. 2015 at 1300 at QED facility on Witchduck Rd. .

Multi-pin Connector/Cableway/Fiber-Optic Process Audits Due to massive schedule challenges encountered the multi-pin audits will be conducted concurrent with the weld audits. A current List of multi-pin audits remaining are being compiled by Dave Finke and Don Zimbardo to act on final resolution.

Weld/Brazing Audits Dave Finke was present and did provide an update to the committee. Dave informed the committee that 6 weld audits remain outstanding. A current List of weld audits remaining are being compiled by Dave Finke and Don Zimbardo to act on final resolution. Dave did brief the committee last month that we are behind schedule as planned. Dave will be working with the designated auditors as well as the member companies to meet the goal.

Subcommittee Meeting Discussion: A lot of discussion took place as to member companies receiving compliant weld audit inspections from government agencies or VSRA be given consideration for satisfying the AMMA weld audit requirement. The committee members present strongly feel that this practice should be documented and adopted moving forward.

Wally Finn provided Don a Draft of proposed changes to Standard Items 009-09 and 009-60 which have been distributed to company Quality managers for information purposes. Lou Pastoor of QED provided Dave Finke and Wes Foy a suggestion to bring to the VSRA Audit committee to add a column to the audit status site to reflect "Audit before use" for those companies that do not have their Quality system totally in compliance. Some discussion took place as to the need for the CNRMC to take a more active role in aligning the approval process and recognition of approval across RMCs for:

- Quality Management Systems
- Weld procedures (Standardize)
- NDT Procedures (Standardize)

Committee members reminded all that that in the 505 Manual for MAFs that there have been some changes in the charts. The Revised 278 Manual is out and committee NDT experts feel that some of the changes will soon be enforced.

We were advised by Lou Pastoor and Wally Finn that MARMC is way behind in their approval process for procedures. Don will look at setting up conference call ability for the next meeting.

Lessons Learned: none shared at this meeting

A motion to adjourn the meeting was made and seconded. The attending members were asked for input on interest in future guest speakers that they would like to have come to the meetings to enhance the meetings and member knowledge.

Next Meeting: the next QA subcommittee meeting will be 5 March, 2015 at 9:00 AM at QED, 3487 Inventors Road, Norfolk

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Respectfully submitted by Don Zimbardo, Chairman, AMMA QA Subcommittee



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**AMMA QA SUBCOMMITTEE MEETING
ATTENDANCE ROSTER**

DATE: 5 Feb.. 2015
LOCATION: Q.E.D Systems
3487 Inventors Road, Norfolk, VA

	NAME	ORGANIZATION	PHONE NUMBER	E-MAIL
1	Don Zimbardo	VT Group	757-748-9260	don.zimbardo@vt-group.com
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3	Wesley Foy	VALKYRIE	757 962 2545	wesley.foy@valkyrie.com
4	A. Pastoor	QED	858-7007	a.pastoor@QEDSYS INC. com
5	Wally Finn	Epsilon Systems	705-2478	wfinn@epsilon-systems.com
6	DAVID FINKE	Eagle Crest	630-3147	eaglecrest2012@gmail.com
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- ADVEX
- ALLIED TECHNOLOGY GROUP, INC.
- AMEE BAY LLC
- AMSEC LLC
- CDI MARINE
- CHUGACH ALASKA CORP.
- COLONNA SHIPYARD
- DATALINE INC
- DDL OMNI ENGINEERING, LLC
- DELPHINUS ENGINEERING, INC.
- DELS ENGINEERING ASSOCIATES, INC.
- EG&G TECHNICAL SERVICES, INC.
- FMS ICE, INC.
- ENGINEERING & PRODUCTION SERVICES
- EPSILON SYSTEMS SOLUTIONS, INC.
- GENERAL DYNAMICS INFORMATION TECHNOLOGY
- GEORGE G. SHARP, INC.
- GLOBAL SERVICES CORP
- LIFE CYCLE ENGINEERING, INC.
- LPI TECHNICAL SERVICES
- L-3 COMMUNICATIONS UNIDYNE
- MAERSK LINE, LIMITED
- MAIN INDUSTRIES, INC.
- MAINTENANCE & INSPECTION SERVICES
- MARINE CONSULTANT, DEWITT DAVIS, IV
- VT MILCOM
- MILITARY GROUP MARKETING
- OCEANA SENSOR TECHNOLOGY
- OCEAN TECHNICAL SERVICES
- Q.E.D. SYSTEMS, INC.
- RICHMOND CONSULTING GROUP
- ROMULUS, L.L.C.
- RS INFORMATION SYSTEMS, INC.
- SERCO, INC
- SI-TECH TESTING TÉCNICO
- THE SIGMA GROUP, LLC
- VANWIN COATINGS OF VIRGINIA, LLC
- VSE CORPORATION
- WILLIAMS MULLEN
- WR SYSTEMS, LTD.