



An Association of Professional Maritime Corporations

American Maritime Modernization Association, Inc.

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Subject: AMMA Safety Committee Monthly Meeting held @ 1:00 pm on Wednesday, 17 December, 2014. Meeting called to order at 1:00 pm.

Location: QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455

A. Opening Administrative Remarks and Attendee Introductions:

Wally Finn	Epsilon Systems
Eric Strickland	AIT
George O'Leary	George Sharp
Wesley Foy	Valkyrie
Roger Crosby	Serco
Stacy Taylor	IFPC
Shawn Chausee	Phoenix Group
Rebecca Robinson	L-3 Unidyne
Tom Craddock	Delphinus

B. Old Business:

- 19 November, 2014 Meeting Minutes were reviewed and approved.

C. Topics for Discussion

- 11 December 2014 VSRA Safety Meeting Highlights.
 - Safety Orientation review completed, no changes.
 - The Safety Seminar – looking for ideas for guest speakers.
 - Standard Item Subcommittee update
 - 3 Safety Suggestions voted for annual award, one for a temporary portable step that hooks to bulkhead horizontal stiffeners to provide temporary footing and the other was use of scaffolding swing gate to protect workers from deck opening falls and one that provides device to hold up ventilation and other services through bulkhead openings.
 - Discussed upcoming VSRA/OSHA Partnership meeting to be held 11 February, 2015. Reporting requirements due for partners by 1/16/15.
 - Discussed definition of amputation as described by OSHA are director – loss of 1/16” or more of the end of a finger is considered amputation. Hospitalized is defined as overnight for treatment, overnight for observation is not considered reportable.
 - 009-74 Safety Observer requirement discussed concerning confusion of requirement for announcing system, with no cell phones allowed how are we reporting the emergency? J-Dial use suggested.

- viii. Hidden hazards discussed
- ix. New Safety Management Board topics discussed
- 2 December 2014 Monthly CNRMC Industry Call Highlights
 - i. Fire Protection/Prevention Cost as a result of FY15 NSI changes.
 - ii. To join contact Sarah Dean, CNRMC C200 Staff, Knowledge Manager, McKean Defense Group, Email: sdean@mckean-defense.com, Desk: (757)355-6941, Desk routes to mobile after 4 rings.
 - iii. Latest Shipboard Fire Safety Metrics
 - iv. Upcoming Fire drills
 - 1) Feb 2015: SWRMC
 - 2) Mar 2015: SERMC
 - 3) May 2015: MARMC
- AMMA General Meeting Highlights discussed
- Guest Speaker future meeting topics
 - i. OSHA Safety Training Requirements. Otto Hylton volunteered to present this topic at one of our upcoming meetings
 - ii. Temporary Workers. Tom Craddock volunteered to present this topic at one of our upcoming meetings
 - iii. Machine Guarding
 - iv. VOC Reporting Requirements
 - v. Shipboard Electrical Safety and NES 300 changes
 - vi. Tank watch & rescue requirements
 - vii. HAZWOPPER
 - viii. Noise Monitoring Program

D. Open Discussion: Input from members attending

- Discussed handouts for New OSHA reporting requirements, Winter Safety Tips for Walking.
- Question raised about having Gas Meter checked at each platform for the day, open discussion reviewed requirements
- Recent Injuries
 - i. Employee cutting a cable received a head injury requiring stitches when the cable tension released and the cable struck the employees head.
 - ii. Employee tried to catch falling sheet metal, received cut.
 - iii. Situational awareness auto accident

Next Regular Meeting: The next safety committee meeting would usually be held on **Wednesday, 21 January, 2015** at 1:00 pm at QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455. Meeting adjourned at 2:20 pm. Minutes respectfully submitted by Wally Finn, Chairman, AMMA Safety Committee