



An Association of Professional Maritime Corporations

American Maritime Modernization Association, Inc.

Subject: AMMA Safety Committee Monthly Meeting held @ 1:00 pm on Wednesday, 22 October, 2014. Meeting called to order at 1:00 pm.

Location: QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455

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Safety

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A. Opening Administrative Remarks and Attendee Introductions:

Wally Finn	Epsilon Systems
Wesley Foy	Valkyrie
Dion Esidro	Amee Bay

B. Old Business:

- 17 September, 2014 Meeting Minutes were reviewed and approved.

C. Topics for Discussion

- 9 October 2014 VSRA Safety Meeting Highlights.
 - WAF review meeting 10/7/14.
 - The Safety Seminar date is 15 October, 2014. The theme is “Safety, not just for you, but your buddy, too.” Looking for exhibit sponsors and speakers.
 - Standard Item Subcommittee update
 - New VSRA Fire Watch Training submitted to MARMC for review
 - 3 Safety Suggestions submitted and voted, Epsilon Systems voted as 3rd Quarter Winner for confined space grated cover with access port for ventilation tube.
 - The VSRA/OSHA Partnership meeting is scheduled for 12 November, 2014
 - OSHA will be reviewing current PELs
 - Reminder Severe Injury Reporting requirement change Jan 1st
 - MARMC will be starting a new Safety Management Board Meeting in January, Frank Walker will chair
 - Discussed what is a fire
 - 3M presentation for new respirator with quick release
- AMMA General Meeting highlights discussed
- Guest Speaker future meeting topics
 - OSHA Safety Training Requirements. Otto Hylton volunteered to present this topic
 - Machine Guarding
 - VOC Reporting Requirements

- iv. Temporary Workers. Tom Craddock volunteered to present this topic
- v. Shipboard Electrical Safety and NES 300 changes

D. Open Discussion: Input from members attending

- Discussed lessons learned from a recent fire concerning Navy Installed Fire Resistant Paper.
- Recent Injuries
 - i. Employee walking down stairs while looking at PED stepped wrong and broke metatarsal in left foot
 - ii. Employee walking on sidewalk tripped and fell due to uneven surface (tree roots growing under sections of sidewalk)

Next Regular Meeting: The next safety committee meeting would usually be held on **Wednesday, 19 November, 2014** at 1:00 pm at QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455.

Meeting adjourned at 1:50 pm.

Minutes respectfully submitted by Wally Finn, Chairman, AMMA Safety Committee