



An Association of Professional Maritime Corporations

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American Maritime Modernization Association, Inc.

Subject: Minutes of the QA Subcommittee Meeting held 4 Dec. 2014

Attached: Meeting attendance

Members of the American Maritime Modernization Association QA Subcommittee met at QED at 3487 Inventors Rd. Norfolk, VA. at 9:00 AM on 4 Dec. 2014.

Members not in attendance: Members in attendance at this month's meeting decided that the participation will be shown on the attached roster.

We had 6 persons representing 6 companies.

Opening remarks: Curtis Proffitt, Co-Chairperson of the QA Subcommittee, called the meeting to order, welcomed members and presented the overview of the agenda.

Visitors in attendance: None

Agenda Items:

Review and Approval of last meeting minutes: A motion was accepted and seconded to accept the minutes as written

VSRA Meeting Highlights: Members provided the group with a brief of the discussions during the VSRA Quality committee. Dennis requested that members provide topics for the QMB meeting. Discussion took place clarifying that it is the responsibility of the company to be audited to reach out to the designated auditor to discuss a date and time that will work for both parties to conduct the audit. Methods of communicating with member companies that have delinquent audits due to not having a quality system implemented or not being able to get a response from them. Dennis requested suggestions for methods of dealing with those companies. Dennis asked for suggestions as to better catch up on the outstanding audits.

AMMA General Meeting: Members who attended the general meeting briefed the committee on the AMMA General Meeting highlights. Some discussion took place concerning inputs for a joint letter from VSRA and AMMA addressing some of the local Standard Items. Some discussion also took place around still trying to hire a part time person to assist with increasing our membership and enhancing the organizations ability to accomplish it's mission.

The next general meeting will be 11 Dec. 2014 at 1300 at QED facility on Witchduck Rd. .

Multi-pin Connector/Cableway/Fiber-Optic Process Audits Due to massive schedule challenges encountered the multi-pin audits will be conducted concurrent with the weld audits. No Multi-Pin audit update was available for this meeting.

Weld/Brazing Audits Dave Finke was present and did provide an update to the committee. Dave informed the committee that 10 audits have been accomplished and two more were scheduled. Dave did brief the committee last month that we are a little behind schedule as planned the pace will need to be picked up to meet the goal of completion by the end of the year. Dave will be working with the designated auditors as well as the member companies to meet the goal.

Subcommittee Meeting Discussion: As reported by Curtis Proffitt it was brought up that at the last meeting there was a discussion about AMMA and VSRA working together to write a letter with regards to the different requirements at all the RMCs. Some of the issues mentioned were:

- Weld procedures approved by one RMC should be good to go at all of them
 - NDT Procedures approved at one RMC should be good to go at all of them
 - MARMC has approximately 65 personnel in the QA Dept. (separate from NDT) and is reported to be undermanned. SWRMC has a small fraction of that number of personnel and seems to be under manned. The Navy moved to a 60/40 split with ships, and so goes with maintenance, but it does not appear so with civilian government support staff. SERMC seems to be extremely difficult for any contractor to work with due to local requirements imposed on contractors.
- Last we talked about a few of the changes to the 271. Larry Stippich pointed out a few changes with regard to lighting, annual Performance Evaluations, Radiography methods and clarification of areas that were once grey.

Lessons Learned: none shared at this meeting

A motion to adjourn the meeting was made and seconded. The attending members were asked for input on interest in future guest speakers that they would like to have come to the meetings to enhance the meetings and member knowledge.

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Next Meeting: the next QA subcommittee meeting will be 8 Jan. 2014 at 9:00 AM at QED, 3487 Inventors Road, Norfolk

Respectfully submitted by Don Zimbro, Chairman, AMMA QA Subcommittee



An Association of Professional Maritime Corporations

**AMMA QA SUBCOMMITTEE MEETING
ATTENDANCE ROSTER**

ADVEX

DATE: 4 December 2014

ALLIED TECHNOLOGY GROUP, INC.

LOCATION: Q.E.D Systems

AMER BAY LLC

3487 Inventors Road, Norfolk, VA

AMSRC LLC

CDI MARINE

CHUGACH ALASKA CORP.

COLONNA SHIPYARD

DATALINE INC

DBL OMNI ENGINEERING LLC

DELPHINUS ENGINEERING, INC.

DLS ENGINEERING ASSOCIATES, INC.

EG&G TECHNICAL SERVICES, INC.

EBS ICE, INC.

ENGINEERING & PRODUCTION SERVICES

EPSILON SYSTEMS SOLUTIONS, INC.

GENERAL DYNAMICS INFORMATION TECHNOLOGY

GEORGE C. SHARP, INC.

GLOBAL SERVICES CORP

LIFE CYCLE ENGINEERING, INC.

LPI TECHNICAL SERVICES

L-3 COMMUNICATIONS UNIDYNE

MAERSK LINE, LIMITED

MAIN INDUSTRIES, INC.

MAINTENANCE & INSPECTION SERVICES

MARINE CONSULTANT, DEWITT DAVIS, IV

VT MILCOM

MILITARY GROUP MARKETING

OCEANA SENSOR TECHNOLOGY

OCEAN TECHNICAL SERVICES

Q.E.D. SYSTEMS, INC.

RICHMOND CONSULTING GROUP

ROMULUS, L.L.C.

RS INFORMATION SYSTEMS, INC.

SERCO, INC

SI-TECH TESTING

TÉCNICO

THE SIGMON GROUP, LLC

VANWIN COATINGS OF VIRGINIA, LLC

VSE CORPORATION

WILLIAMS MULLEN

WR SYSTEMS, LTD.

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