



An Association of Professional Maritime Corporations

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American Maritime Modernization Association, Inc.

Subject: Minutes of the QA Subcommittee Meeting held 6 Nov. 2014

Attached: Meeting attendance

Members of the American Maritime Modernization Association QA Subcommittee met at QED at 3487 Inventors Rd. Norfolk, VA. at 9:00 AM on 6 Nov. 2014.

Members not in attendance: Members in attendance at this month's meeting decided that the participation will be shown on the attached roster.

We had 9 persons representing 8 companies.

Opening remarks: Don Zimbardo, Chairperson of the QA Subcommittee, called the meeting to order, welcomed members and presented the overview of the agenda.

Visitors in attendance: None

Agenda Items:

Review and Approval of last meeting minutes: A motion was accepted and seconded to accept the minutes as written

VSRA Meeting Highlights: Don Zimbardo and Wally Finn provided the group with a brief of the discussions during the VSRA Quality committee meeting held 4 Nov. Dennis requested that members provide topics for the QMB meeting. Discussion took place clarifying that it is the responsibility of the company to be audited to reach out to the designated auditor to discuss a date and time that will work for both parties to conduct the audit. Methods of communicating with member companies that have delinquent audits due to not having a quality system implemented or not being able to get a response from them. Dennis requested suggestions for methods of dealing with those companies. Dennis asked for suggestions as to better catch up on the outstanding audits.

AMMA General Meeting: Members who attended the general meeting briefed the committee on the AMMA General Meeting highlights. Some discussion took place concerning inputs for a joint letter from VSRA and AMMA addressing some of the local Standard Items. Some discussion also took place around still trying to hire a part time person to assist with increasing our membership and enhancing the organizations ability to accomplish it's mission.

The next general meeting will be 27 Nov. 2014 at 1300 at QED facility on Witchduck Rd. This will more than likely change due to Thanksgiving.

Multi-pin Connector/Cableway/Fiber-Optic Process Audits Due to massive schedule challenges encountered the multi-pin audits will be conducted concurrent with the weld audits. No Multi-Pin audit update was available for this meeting.

Weld/Brazing Audits Dave Finke was not present and did not provide an update to the committee. Dave did brief the committee last month that we are a little behind schedule as planned the pace will need to be picked up to meet the goal of completion by the end of the year. Dave will be working with the designated auditors as well as the member companies to meet the goal.

Subcommittee Meeting Discussion: Don and Wes Foy showed and narrated a power point presentation on the proposed Changes to ISO 9001-2015 that Wes obtained from ASQ. Don did distribute the presentation to committee members. Don reminded the committee that FY-15 Standard Items go into effect for all CNO availabilities starting after 1 Oct. 2014. The committee was solicited for inputs for the proposed joint VSRA and AMMA letter being drafted to outline some of the inconsistencies being execute between the various RMCs

Lessons Learned: none shared at this meeting

A motion to adjourn the meeting was made and seconded. The attending members were asked for input on interest in future guest speakers that they would like to have come to the meetings to enhance the meetings and member knowledge.

Next Meeting: the next QA subcommittee meeting will be 4 Dec. 2014 at 9:00 AM at QED, 3487 Inventors Road, Norfolk

Respectfully submitted by Don Zimbardo, Chairman, AMMA QA Subcommittee



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**AMMA QA SUBCOMMITTEE MEETING
ATTENDANCE ROSTER**

DATE: 6 Nov. 2014
LOCATION: Q.E.D Systems
3487 Inventors Road, Norfolk, VA

	NAME	ORGANIZATION	PHONE NUMBER	E-MAIL
1	Don Zimbardo	VT Group	757-748-9260	don.zimbardo@vt-group.com
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4	Wesley Foy	VALKYRIE		
5	A. PASTOR	QED	858-7067	A.PASTOR@QEDSYSTEMS.COM
6	SHAWN CHAUSSE	PHOENIX GROUP	646-0086	SCHAUSSE@PHOENIX-GROUP.COM
7	Larry Stippich	EPSILON SYSTEMS	951-3211	lstippich@epsilon-systems.com
8	Wally Finn	Epsilon Systems	705-2478	wfinn@epsilon-systems.com
9	ROBERT MELTON	GEORGE G. SHARP	325-4971	rmelton@ggsharp.com
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- ADVEX
- ALLIED TECHNOLOGY GROUP, INC.
- AMEE BAY LLC
- AMSEC LLC
- CDI MARINE
- CHUGACH ALASKA CORP.
- COLONNA SHIPYARD
- DATALINE INC
- DDI OMNI ENGINEERING LLC
- DELPHINUS ENGINEERING, INC.
- DIS ENGINEERING ASSOCIATES, INC.
- EG&G TECHNICAL SERVICES, INC
- EMS ICE, INC.
- ENGINEERING & PRODUCTION SERVICES
- EPSILON SYSTEMS SOLUTIONS, INC.
- GENERAL DYNAMICS INFORMATION TECHNOLOGY
- GEORGE G. SHARP, INC.
- GLOBAL SERVICES CORP
- LIFE CYCLE ENGINEERING, INC.
- LPI TECHNICAL SERVICES
- L-3 COMMUNICATIONS UNIDYNE
- MAERSK LINE, LIMITED
- MAIN INDUSTRIES, INC.
- MAINTENANCE & INSPECTION SERVICES
- MARINE CONSULTANT, DEWITT DAVIS, IV
- VT MILCOM
- MILITARY GROUP MARKETING
- OCEANA SENSOR TECHNOLOGY
- OCEAN TECHNICAL SERVICES
- Q.E.D. SYSTEMS, INC.
- RICHMOND CONSULTING GROUP
- ROMULUS, L.L.C.
- RS INFORMATION SYSTEMS, INC
- SERCO, INC
- SI-TECH TESTING TÉCNICO
- THE SIGMON GROUP, LLC
- VANWIN COATINGS OF VIRGINIA, LLC
- VSE CORPORATION
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