



**American Maritime Modernization Association, Inc.**

**Subject:** AMMA Safety Committee Monthly Meeting held @ 1:00 pm on Wednesday, 16 April, 2014. Meeting called to order at 1:00 pm.

**Location:** QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455

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**Safety**

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**A. Opening Administrative Remarks and Attendee Introductions:**

Ron Verostek	Phoenix Group
Wally Finn	Epsilon Systems
Otto Hylton	AMSEC
Jolean Halford	QED
Eric Strickland	AIT
Joy Grady-Hilton	GGS
Denny Kendall	GDIT
Randy Kanode	QED

**B. Old Business:**

- 19 March, 2014 Meeting Minutes were reviewed and approved.

**C. Topics for Discussion**

- VSRA April 2014 Safety Meeting Highlights
  - i. Discussion on issue of 8010 Manual
  - ii. Still working to develop standard I2P2 Template
  - iii. Local BAE Hot Work Permit discussion, new BAE Norfolk form available. PAI requirements going into effect
  - iv. Collecting topics for annual Safety & Health Seminar. Contact John Davis, [jdavis@croftondiving.com](mailto:jdavis@croftondiving.com) 757 397-1131
  - v. New VSRA Safety Orientation Videos available.
- BAE San Diego started enforcement of new hotwork requirements, new production policy for employees and subcontractors, Permit Authorizing Individual (PAI).
- Guest Speaker future meeting topics
  - i. OSHA Safety Training Requirements – Otto Hylton volunteered to provide short presentation for this topic, now scheduled for May meeting
  - ii. Machine Guarding
  - iii. VOC Reporting Requirements
  - iv. Temporary Workers
  - v. Shipboard Electrical Safety and NES 300 changes
  - vi. Safety pier side requirements, especially submarines

- vii. Tag-Out Plus
- Discussed highlight of the AMMA General Meeting
  - i. Treasurers Report
  - ii. Membership status
  - iii. Website
  - iv. Quality Meeting Highlights
  - v. Events
  - vi. Annual AMMA Luncheon (April 30<sup>th</sup>)
  - vii. New position in AMMA
- Discussed Highlights of Industry Call
  - i. NMDR still in process of implementation
  - ii. New 8010 requirements will be provided in change to Standard Items

**New Business**

- Conducted review of Standard Item FY-15 Ch1 009-06, 009-07, 009-08, 009-28 and 009-74 drafts. Completed review and prepared 009-06, 009-07 and 009-74 to be submitted to CNRMC by AMMA for administrative changes.

**D. Open Discussion:** Input from members attending

- Last meeting question raised concerning if all shocks are considered OSHA recordable. Received verbal response from a representative from the Federal OSHA local area office that indicated that the shock is not considered OSHA recordable if after medical evaluation it does not meet any of the consideration requirements of 1904.7.
- Lessons Learned
  - i. Member shared results of recent OSHA programmed inspection.
- Recent Injuries/Illnesses:
  - i. An employee received an eye injury during a flush when a hose connection failed.

**Next Regular Meeting:** The next safety committee meeting will be held on **Wednesday, May 23, 2014** at 1:00 pm at QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455.

Meeting adjourned at 2:30 pm.

Minutes respectfully submitted by Wally Finn, Chairman, AMMA Safety Committee