



*An Association of Professional Maritime Corporations*

**American Maritime Modernization Association, Inc.**

**BOARD OF DIRECTORS**

**OFFICERS**

Jim Taylor - Chairman  
Phone: 206 271 8719  
[jtaylor@epsilonsystems.com](mailto:jtaylor@epsilonsystems.com)

Ron Verostek –President  
Phone: 757 228 1730 x 304  
[rverostek@phoenix-group.com](mailto:rverostek@phoenix-group.com)

Joseph Yurso – Vice  
President  
Phone: 757 490 5036  
[gyurso@qedsysinc.com](mailto:gyurso@qedsysinc.com)

Nick Clark - Treasurer  
Phone: 757 499 4125  
[nclark@ggsvb.com](mailto:nclark@ggsvb.com)

Sondra Mayfield - Secretary  
Phone: 757 865 0920  
[smayfield@advex.net](mailto:smayfield@advex.net)

**COMMITTEES**

**Membership**

David Finke  
Phone: 757 357 7847  
[eaglecrest2000@charter.net](mailto:eaglecrest2000@charter.net)

**Quality**

Don Zimbardo  
Phone: 757 463 2800  
[don.zimbardo@vt-group.com](mailto:don.zimbardo@vt-group.com)

**Safety**

Wally Finn  
Phone: 757 705 2478  
[wfinn@epsilonsystems.com](mailto:wfinn@epsilonsystems.com)

**Subject:** AMMA Safety Committee Monthly Meeting held @ 1:00 pm on Wednesday, 18 June, 2014. Meeting called to order at 1:00 pm.

**Location:** QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455

**A. Opening Administrative Remarks and Attendee Introductions:**

Shawn Chausee	Phoenix Group
Wally Finn	Epsilon Systems
Jolean Halford	QED
Eric Strickland	AIT-Marine
Olisa Moyer	URS
Robert Rock	ASCO
Tom Craddock	Delphinus

**B. Old Business:**

- 21 May, 2014 Meeting Minutes were reviewed and approved.

**C. Topics for Discussion**

- 12 June 2014 VSRA Safety Meeting Highlights.
  - Working on a form for WAF Coordinator.
  - Announced new program to “pipeline” employees to ship repair
  - The Safety Seminar date is 15 October, 2014. The theme is “Safety, not just for you, but your buddy, too.” Looking for exhibit sponsors and speakers.
  - New Standard Item Subcommittee chair announced –Ms. Nichol Kinsel-Cochran.
  - Continuing work on I2P2 template
  - Heat Stress, OSHA and the General Duty clause discussed.
  - The VSRA/OSHA Partnership meeting on 28 May, 2014 with Senior Management was a success.
  - Large discussion on Florida’s local standard items was discussed.
  - The next meeting is 10 July, 2014.
- 22 May, 2014 AMMA General Membership Meeting Highlights.
  - Hiring a Marketing consultant.
  - Reviewed finances.
  - Reviewed upcoming trade show exhibits.
  - The next meeting is 26 June, 2014.

- CNRMC Industry Call on June 3rd

- i. Focus on the 8010 Manual and a reminder that several NAVSEA Standard Items have already been revised.
- ii. SSRAC Meeting the week of 14 July, 2014.
- iii. NMDR continuing to have issues.

- Guest Speaker future meeting topics
  - i. OSHA Safety Training Requirements. Otto Hylton volunteered to present this topic at the 16 July meeting.
  - ii. Machine Guarding
  - iii. VOC Reporting Requirements
  - iv. Temporary Workers
  - v. Shipboard Electrical Safety and NES 300 changes

#### **D. New Business**

- Eric Strickland gave an excellent presentation on Safety pier side requirements, especially submarines.
- Discussed recent issue of FY 15 Standard Item Change 1
  - i. AFFF requirements for conex boxes
  - ii. New tank watch requirement

#### **E. Open Discussion: Input from members attending**

- Lessons Learned/Discussion
  - i. Heat Stress reminder
  - ii. NNS evacuation
  - iii. Offices with no pull switches for fire alarm-suggestions
- Recent Injuries/Illnesses.
  - i. Trauma to elbow
  - ii. New hire knee and ankle (over use) first few days of work, did not report went to private doctor first
  - iii. Employee received minor shock to their head, working in a tank with light string bulb broken and no cage

**Next Regular Meeting:** The next safety committee meeting will be held on **Wednesday, 16 July, 2014** at 1:00 pm at QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455.

Meeting adjourned at 2:15 pm.

Minutes respectfully submitted by Wally Finn, Chairman, AMMA Safety Committee