



An Association of Professional Maritime Corporations

American Maritime Modernization Association, Inc.

Subject: AMMA Safety Committee Monthly Meeting held @ 1:00 pm on Wednesday, 21 May, 2014. Meeting called to order at 1:00 pm.

Location: QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455

BOARD OF DIRECTORS

OFFICERS

Jim Taylor - Chairman
Phone: 206 271 8719
jtaylor@epsilonsystems.com

Ron Verostek –President
Phone: 757 228 1730 x 304
rverostek@phoenix-group.com

Joseph Yurso – Vice
President
Phone: 757 490 5036
juryso@qedsysinc.com

Nick Clark - Treasurer
Phone: 757 499 4125
nclark@ggsvb.com

Sondra Mayfield - Secretary
Phone: 757 865 0920
smayfield@advex.net

COMMITTEES

Membership

David Finke
Phone: 757 357 7847
eaglecrest2000@charter.net

Quality

Don Zimbardo
Phone: 757 463 2800
don.zimbardo@vt-group.com

Safety

Wally Finn
Phone: 757 705 2478
wfinn@epsilonsystems.com

A. Opening Administrative Remarks and Attendee Introductions:

Sean Chausee	Phoenix Group
Joshua Carpenter	Main Industries
Wally Finn	Epsilon Systems
Wes Foy	Valkyrie Enterprises
Jolean Halford	QED
Otto Hylton	AMSEC
Rebecca Robinson	L-3 Unidyne
Eric Strickland	AIT-Marine

B. Old Business:

- 19 March, 2014 Meeting Minutes were reviewed and approved.

C. Topics for Discussion

- 8 May, 2014 VSRA Safety Meeting Highlights.
 - i. Mounting frustration over a lack of volunteering with safety suggestions, the Safety Seminar subcommittee, and Standard Item reviews.
 - ii. The Safety Seminar date is 15 October, 2014. The theme is “Safety, not just for you, but your buddy, too.” Looking for exhibit sponsors and speakers.
 - iii. VSRA has submitted six Standard Item change proposals that will be reviewed during the SSRAC meeting the week of 14 July, 2014.
 - iv. A caution about the improper use of nylon slings. Do not tie knots in them. Do not use improper lifting equipment.
 - v. Aaron Moore of SERMC has a current focus on WAF Coordinator duties.
 - vi. The VSRA/OSHA Partnership meeting is 28 May, 2014. Senior Management is invited.
 - vii. The next meeting is 12 June, 2014.
- 22 May, 2014 AMMA General Membership Meeting Highlights.
 - i. Hiring a Marketing consultant.
 - ii. Reviewed finances.
 - iii. Reviewed upcoming trade show exhibits.

- iv. The next meeting is 26 June, 2014.
- CNRMC Industry Call on May 6th
 - i. Focus on the 8010 Manual and a reminder that several NAVSEA Standard Items have already been revised.
 - ii. SSRAC Meeting the week of 14 July, 2014. Wally Finn is attending.
 - iii. NMDR continuing to have issues.
 - iv. Fire drill in Mayport was discussed.
- Guest Speaker future meeting topics
 - i. Safety pier side requirements, especially submarines. Eric Strickland volunteered to present this topic at the 18 June meeting.
 - ii. OSHA Safety Training Requirements. Otto Hylton volunteered to present this topic at the 16 July meeting.
 - iii. Machine Guarding
 - iv. VOC Reporting Requirements
 - v. Temporary Workers
 - vi. Shipboard Electrical Safety and NES 300 changes

D. New Business

- Otto Hylton gave an excellent presentation on Lockout-Tags Plus.
- Jolean Halford volunteered to summarize and issue a FY 14/15 Standard Item Change Summary.

E. Open Discussion: Input from members attending

- Lessons Learned
 - i. Member elaborated on recent OSHA programmed inspection.
 - Forklift inspection checklists should incorporate manufacturer's owner manual recommendations.
 - Forklift extensions require a load rating plaque and certificate.
 - Make sure that strain relief of electrical cords is not stressed.
 - Check working status of GFCI.
 - Make sure you have enough eye wash flush for SDS recommended flush times. For example, a 1 pint flush bottle is not enough for a 15 minute flush.
 - Watch band saw guarding.
 - Strong advice: How you react to nonconformities sets the tone of the inspection. If you acknowledge the nonconformity and take immediate action to correct, that will be favorably noted. If you argue and are defensive, then the inspector will typically dig deeper.
- Recent Injuries/Illnesses.

- i. Bumped knee exiting a ladder hole. Reported late. Injury was worse due to late treatment.
- ii. Foreign body in the eye after grinding and needle gunning. Person had appropriate eye protection, but fellow employee was using compressed air before he had a chance to wipe his face.
- iii. Mixed paint and oily waste even though areas were well segregated and well labeled. Lack of attention to surroundings.
- iv. Grinder got away from person even though he was using two hands and proper positioning. Rode up arm. Lucky to only get surface scrapes.
- v. Cut on arm requiring stitches from oversize ductwork blanks. Used poor judgment in trying to lift a heavy awkward load.
- vi. Two men were carrying a large valve. One person tripped over a knee knocker and valve landed on him. Be careful when mapping your route, especially when it requires being off balance.

Next Regular Meeting: The next safety committee meeting will be held on **Wednesday, 18 June, 2014** at 1:00 pm at QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455.

Meeting adjourned at 2:30 pm.