



An Association of Professional Maritime Corporations

BOARD OF DIRECTORS

OFFICERS

Jim Taylor - Chairman

Phone: 206 271 8719

jtaylor@epsilonsystems.com

Ron Verostek – President

Phone: 757 228 1730 x 304

[Rverostek@phoenix-](mailto:Rverostek@phoenix-group.com)

group.com

Joseph Yurso – Vice-

President

Phone: 757 490 5036

jyurso@qedsysinc.com

Nick Clark - Treasurer

Phone: 757 499 4125

nclark@ggsvb.com

Sondra Mayfield - Secretary

Phone: 757 865 0920

smayfield@advex.net

COMMITTEES

Membership

Vacant

Quality

Don Zimbardo

Phone: 757 463 2800 x

79219

don.zimbardo@vtmilcom.com

Safety

Wally Finn

Phone: 757 397 0671 x 221

wfinn@epsilonsystems.com

American Maritime Modernization Association, Inc.

Subject: Minutes of the QA Subcommittee Meeting held 1 May. 2014

Attached: Meeting attendance

Members of the American Maritime Modernization Association QA Subcommittee met at QED at 3487 Inventors Rd. Norfolk, VA. at 9:00 AM on 1 May 2014.

Members not in attendance: Members in attendance at this month's meeting decided that the participation will be shown on the attached roster.

We had 8 persons representing 8 companies.

Opening remarks: Don Zimbardo, Chairperson of the QA Subcommittee, called the meeting to order, welcomed members and presented the overview of the agenda.

Visitors in attendance: None

Agenda Items:

Review and Approval of last meeting minutes: A motion was accepted and seconded to accept the minutes as written

VSRA Meeting Highlights: No QMB, just VSRA Quality committee meeting. Discussion took place around the audit process and auditor and audited company training. It was determined and finalized that the company being audited is responsible for making contact with the assigned auditor for the arrangements of a date and time to perform the audit. Training will be held the end of May (possibly the 21st) for companies requiring audits. Auditors May also attend. The Standard Item committee gave an update. Update was given on the SSRAC meeting in July. Each ship repair association will only be allowed 2 representatives per committee. Dennis Robins reminded all that change one to the Standard Items FY-15 were out and had some major changes along with a new SI 009-120 CAT 1 "Fact Finding and Critique of Unplanned Events"

AMMA General Meeting: The AMMA Annual luncheon took place at the Founder's Inn in Virginia Beach on 30 April which included election of the board members. The luncheon was well attended with RDML Jim McManamon, U.S. Navy (Ret)/ Vice President Navy/Marine Corp Services, General Dynamics Information Technology as the guest speaker. Ron Verostek briefed the attendees on the

accomplishments of the Quality, Safety and membership committees as well as the AMMA organization.

The next general meeting will be 22 May at 1300 at QED facility on Witchduck Rd.

Multi-pin Connector/Cableway/Fiber-Optic Process Audits Don advised the committee that due to massive schedule challenges encountered the multi-pin audits will be conducted concurrent with the weld audits. AMSEC will be the first concurrent audit.

Weld/Brazing Audits Dave Finke has volunteered to take the lead on organizing the weld audit process for 2014. He has comprised a list of member companies that perform Welding and Brazing as well as available level III auditors willing to perform the audits and proposed dates throughout 2014. One audit out of three audits scheduled for April and May has been conducted

Subcommittee Meeting Discussion: Don opened the discussion with reminding the committee that the government will be holding a SSRAC meeting for review and modification of the Standard Items July 14th -18th 2014 to be held in the Tidewater area. Any proposed changes can be submitted to Don Zimbardo or can be submitted directly to SSRAC if preferred with the deadline being 2 May. The AMMA organization can provide two persons per committee during the SSRAC meeting in July as AMMA representatives. Don Zimbardo and Curtis Proffitt will attend the "Machinery/ Quality" Committee, Wally Finn and Mike Marston will attend the "Environmental/Safety" Committee, Dave Finke will attend the "General" Committee and Mike Atkinson and Dave Lloyd will attend the "electronic/Electrical" Committee. Don is waiting for follow up from DR. Verma. Dave Finke will also be trying to contact ODU "Lean" course chair to discuss possible guest speaker or teaching the course opportunities to the AMMA membership. Some discussion took place about the FY-15 new Standard Item 009-120 Fact Finding and Critique of Unplanned Events; Wes Foy, and Dave Finke provided Don a list of suggested topics to consider for guest speakers and/or Training.

Lessons Learned: Don requested discussion on lessons learned and there were none at this time.

A motion to adjourn the meeting was made and seconded. The attending members were asked for input on interest in future guest speakers that they would like to have come to the meetings to enhance the meetings and member knowledge.

Page 3

Next Meeting: the next QA subcommittee meeting will be 5 June 2014 at 9:00 AM at QED, 3487 Inventors Road, Norfolk, Don will be on vacation and Co-chairman Curtis Proffitt will preside over the meeting.

Respectfully submitted by Don Zimbro, Chairman, AMMA QA Subcommittee



An Association of Professional Maritime Corporations

**AMMA QA SUBCOMMITTEE MEETING
ATTENDANCE ROSTER**

DATE: 1 May, 2014
LOCATION: Q.E.D Systems
3487 Inventors Road, Norfolk, VA

	NAME	ORGANIZATION	PHONE NUMBER	E-MAIL
1	Don Zimbardo	VT Group	757-748-9260	don.zimbardo@vt-group.com
2	Wayne Buckingham	SERCO	757-493-1747	Wayne.Buckingham@SERCO-VA.COM
3	HANK BUCHANAN	LPI TECHNICAL	757-635-5975	h.buchanan@lpits.com
4	A. Pastore	QED	858-7007	a.pastore@qedsysinc.com
5	Wesley Foy	VALKYRIE	962-2545	wesley.foy@valkyrie.com
6	Curis Proffitt	Delphinus	435-3581	curisproffitt@delphinus.com
7	John Williamson	AMSEC	567-0202	John.Williamson2@gmail.com
8	DAVID FINKE	Eagle Crest	630-3147	HII-AMMA Corp eaglecrest2012@gmail.com
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				

- ADVEX
- ALLIED TECHNOLOGY GROUP, INC.
- AMEE BAY LLC
- AMSEC LLC
- CDI MARINE
- CHUGACH ALASKA CORP.
- COLONNA SHIPYARD
- DATALINE INC
- DDL OMNI ENGINEERING LLC
- DELPHINUS ENGINEERING, INC.
- DLS ENGINEERING ASSOCIATES, INC.
- EG&G TECHNICAL SERVICES, INC
- EMS ICE, INC.
- ENGINEERING & PRODUCTION SERVICES
- EPSILON SYSTEMS SOLUTIONS, INC.
- GENERAL DYNAMICS INFORMATION TECHNOLOGY
- GEORGE G. SHARP, INC.
- GLOBAL SERVICES CORP
- LIFE CYCLE ENGINEERING, INC.
- LPI TECHNICAL SERVICES
- L-3 COMMUNICATIONS UNIDYNE
- MAERSK LINE, LIMITED
- MAIN INDUSTRIES, INC.
- MAINTENANCE & INSPECTION SERVICES
- MARINE CONSULTANT, DEWITT DAVIS, IV
- VT MILCOM
- MILITARY GROUP MARKETING
- OCEANA SENSOR TECHNOLOGY
- OCEAN TECHNICAL SERVICES
- Q.E.D. SYSTEMS, INC.
- RICHMOND CONSULTING GROUP
- ROMULUS, L.L.C.
- RS INFORMATION SYSTEMS, INC
- SERCO, INC
- SI-TECH TESTING TÉCNICO
- THE SIGMON GROUP, LLC
- VANWIN COATINGS OF VIRGINIA, LLC
- VSE CORPORATION
- WILLIAMS MULLEN
- WR SYSTEMS, LTD.