



An Association of Professional Maritime Corporations

American Maritime Modernization Association, Inc.

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Subject: AMMA Safety Committee Monthly Meeting held @ 1:00 pm on Wednesday, 15 January, 2014. Meeting called to order at 1:00 pm.

Location: QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455

A. Opening Administrative Remarks and Attendee Introductions:

Wally Finn	Epsilon Systems
Joy Grady-Hilton	George G Sharp
Otto Hylton	AMSEC
Olisa Moyer	URS
Eric Strickland	AIT-Marine
Chris Dunbar	Scaffolding Solutions
Jolean Halford	QED

B. Old Business:

- 20 November, 2013 Meeting Minutes were reviewed and approved.
- AMMA's website has been revised. Please visit it and give Wally feedback. You need a company user name and password. Let Wally know if you need one.

C. Topics for Discussion

- January 16, 2014 VSRA Safety Meeting Highlights.
 - i. The VSRA Online Safety Orientation has going through its annual review. Some significant changes, new information for MHI and GD NASSCO Norfolk.
 - ii. Work Authorization Form (WAF) training was reviewed by SERMC with positive results.
 - iii. Annual Safety suggestion winner decided, suggestion submitted by MHI employee for portable temporary boundary device won.
 - iv. The annual Safety & Health Seminar committee is forming in January. Contact John Davis, jdavis@croftondiving.com 757 397-1131 if interested.
 - v. The NAVSEA Standard Items Review Committee is making slow but steady progress.
 - vi. VSRA SSRAC Subcommittee meeting January 28th at 10:00 am at MHI. Contact Dan Small if interested in joining.
 - vii. SSRAC Meeting will be held in Newport News this year at the VASIC building July 14-18th.
 - viii. OSHA focusing on dangers of cold similar to heat campaign this past summer.
 - ix. Fork Lift Train the Trainer course will be offered soon

- x. Shared info on Hoist CAM for cranes
- xi. Red wing safety shoe recall.
- xii. The next meeting is February 20, 2014.

➤ AMMA General Membership Meeting Highlights

- i. Membership status
- ii. Website report- verified member s knew of new access
- iii. Safety Report
- iv. Honor Donations
- v. NSSA electrical safety

➤ Guest Speaker future meeting topics

- i. Shop Equipment Wiring – Eric Strickland volunteered to provide short presentation for this topic at February meeting
- ii. OSHA Safety Training Requirements – Otto Hylton volunteered to provide short presentation for this topic at March meeting
- iii. Machine Guarding
- iv. VOC Reporting Requirements
- v. Temporary Workers
- vi. Shipboard Electrical Safety and NES 300 changes
- vii. Safety pier side requirements, especially submarines

D. New Business

- FY14 Standard Item Review. Committee decided to review 009-11, 009-24 and 009-35 for next meeting. Handout will be provided with draft minutes.

E. Open Discussion: Input from members attending

➤ Lessons Learned

- i. Check your scaffolding, truss members are required for assemblies over 5 foot.
- ii. Discussed trends in strains, cuts and contusions within the workforce.
- iii. In HII on USS Lincoln, HII safety writing violations on contractors for bringing paint to jobsite without cold work permits posted first (even if paint is unopened and job is continual from day to day).

➤ Recent Injuries/Illnesses:

- i. A truck driver slipped on ice and hit his head.
- ii. On CVN-69 Navy using pallets to bridge over water standing on flight deck near island house entrance. Employee stepped on pallet, pallet broke fracturing employee's foot.
- iii. Employee did not handle cover properly placed hand in pinch point, injured fingers

Next Regular Meeting: The next safety committee meeting will be held on **Wednesday, February 19, 2014** at 1:00 pm at QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455.

Meeting adjourned at 2:00 pm.

Minutes respectfully submitted by Wally Finn of Epsilon Systems

DRAFT