



*An Association of Professional Maritime Corporations*

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**American Maritime Modernization Association, Inc.**

**Subject:** Minutes of the QA Subcommittee Meeting held 7 Feb. 2014

**Attached:** Meeting attendance

**Members of the American Maritime Modernization Association QA Subcommittee met at QED at 3487 Inventors Rd. Norfolk, VA. at 9:00 AM on 7 February 2014.**

**Members not in attendance:** Members in attendance at this month's meeting decided that the participation will be shown on the attached roster.

***We had 10 persons representing 8 companies.***

**Opening remarks:** Don Zimbardo, Chairperson of the QA Subcommittee, called the meeting to order, welcomed members and presented the overview of the agenda.

**Visitors in attendance:** Coreen Rayburn and Joe Pepperman from Maintenance and Inspection Services, Inc.

**Agenda Items:**

**Review and Approval of last meeting minutes:** A motion was accepted and seconded to accept the minutes as written

**VSRA Meeting Highlights:** Don request that anyone who attended the VSRA QA committee meeting brief the AMMA committee. Wally Finn and Wes Foy briefed the committee. ECPC summit meeting will be held the week of 10 February 2014 in Norfolk. The Standard Item Subcommittee Chaired by Hodgie Hodges will be reviewing the standard items for change recommendations and accepting any change recommendations from member companies. Auditee training is still planned but has yet to be determined as to when. The audit committee has received a lot of positive feedback on the newly developed audit process.

**AMMA General Meeting:** Committee chairs briefed the committee on current activities. Board of Directors are looking into better investment programs and evaluating the possibility of hiring a person the assist the organization with member growth and expansion as well as engaging in joint venture with other like organizations. AMMA website is up and functioning well now. If your company has not requested a user name and password contact John Ensey at DDL Omni.

The next general meeting will be 28 February 2014 at QED facility on Witchduck Rd.

**Multi-pin Connector/Cableway/Fiber-Optic Process Audits** Don advised the committee that due to massive schedule challenges encountered the multipin audits will be conducted concurrent with the weld audits.

**Weld/Brazing Audits** Dave Finke has volunteered to take the lead on organizing the weld audit process for 2014. He will be identifying member companies that perform Welding and Brazing as well as available level III auditors willing to perform the audits throughout 2014. He will solicit the companies requiring audits for preferred dates to be audited as well as assign eligible auditors with the agreed upon date of performance. Unfortunately Dave was not able to attend the meeting and did not provide a report.

**Subcommittee Meeting Discussion:** Don opened the discussion with reminding the committee that the government is planning to hold a SSRAC meeting for review and modification of the Standard Items July 14<sup>th</sup> -18<sup>th</sup> 2014 to be held in the Tidewater area. Any proposed changes can be submitted to Don Zimbardo or can be submitted directly to SSRAC if preferred. Don provided the committee members with a handout for the 22<sup>nd</sup> Annual ISO 9000 World Conference to be held March 24<sup>th</sup> and 25<sup>th</sup> in San Antonio Texas. The head line for the conference is "Get a jump start on transition ISO 9001 Revisions" The next ISO revisions are scheduled for publication in 2015. Some discussion took place around the limiting of CAC cards and the difficulties of Rapid gate. Dave Finke will be try to contact ODU "Lean" course chair to discuss possible guest speaker or teaching the course opportunities to the AMMA membership.

**Lessons Learned:** Don requested discussion on lessons learned and there were none at this time.

**A motion to adjourn the meeting was made and seconded.** The attending members were asked for input on interest in future guest speakers that they would like to have come to the meetings to enhance the meetings and member knowledge.

**Next Meeting: the next QA subcommittee meeting will be 6 March 2014 at 9:00 AM at QED, 3487 Inventors Road, Norfolk,**

Respectfully submitted by Don Zimbardo, Chairman, AMMA QA Subcommittee



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**AMMA QA SUBCOMMITTEE MEETING  
ATTENDANCE ROSTER**

**DATE:** 6 Feb., 2014  
**LOCATION:** Q.E.D Systems  
3487 Inventors Road, Norfolk, VA

- ADVEX
- ALLIED TECHNOLOGY GROUP, INC.
- AMEE BAY LLC
- AMSEC LLC
- CDI MARINE
- CHUGACH ALASKA CORP.
- COLONNA SHIPYARD
- DATALINE INC
- DDL OMNI ENGINEERING LLC
- DELPHINUS ENGINEERING, INC.
- DLS ENGINEERING ASSOCIATES, INC.
- EG&G TECHNICAL SERVICES, INC
- EMS ICE, INC.
- ENGINEERING & PRODUCTION SERVICES
- EPSILON SYSTEMS SOLUTIONS, INC.
- GENERAL DYNAMICS INFORMATION TECHNOLOGY
- GEORGE G. SHARP, INC.
- GLOBAL SERVICES CORP
- LIFE CYCLE ENGINEERING, INC.
- LPI TECHNICAL SERVICES
- L-3 COMMUNICATIONS UNIDYNE
- MAERSK LINE, LIMITED
- MAIN INDUSTRIES, INC.
- MAINTENANCE & INSPECTION SERVICES
- MARINE CONSULTANT, DEWITT DAVIS, IV
- VT MILCOM
- MILITARY GROUP MARKETING
- OCEANA SENSOR TECHNOLOGY
- OCEAN TECHNICAL SERVICES
- Q.E.D. SYSTEMS, INC.
- RICHMOND CONSULTING GROUP
- ROMULUS, L.L.C.
- RS INFORMATION SYSTEMS, INC
- SERCO, INC
- SI-TECH TESTING
- TÉCNICO
- THE SIGMON GROUP, LLC
- VANWIN COATINGS OF VIRGINIA, LLC
- VSE CORPORATION
- WILLIAMS MULLEN
- WR SYSTEMS, LTD.

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