



An Association of Professional Maritime Corporations

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American Maritime Modernization Association, Inc.

Subject: Minutes of the QA Subcommittee Meeting held 9 Jan. 2014

Attached: Meeting attendance

Members of the American Maritime Modernization Association QA Subcommittee met at QED at 3487 Inventors Rd. Norfolk, VA. at 9:00 AM on 9 January 2014.

Members not in attendance: Members in attendance at this month's meeting decided that the participation will be shown on the attached roster.

We had 8 persons representing 7 companies.

Opening remarks: Don Zimbrow, Chairperson of the QA Subcommittee, called the meeting to order, welcomed members and presented the overview of the agenda.

Visitors in attendance: None

Agenda Items:

Review and Approval of last meeting minutes: A motion was accepted and seconded to accept the minutes as written

VSRA Meeting Highlights: Don request that anyone who attended the VSRA QA committee meeting brief the AMMA committee. No one attended the VSRA meeting. Don did make a comment that he has recently worked with the new VSRA automated audit system and found it to be easy, efficient and totally automated. Don was able to conduct the complete audit electronically from question one to the electronic signature on confirmation letter on my I-Pad.

AMMA General Meeting: Ron Verostek briefed the committee on the AMMA General meeting. Committee chairs briefed the committee on current activities. Board of Directors are looking into better investment programs and evaluating the possibility of hiring a person the assist the organization with member growth and expansion as well as engaging in joint venture with other like organizations. AMMA website is up and functioning well now. If your company has not requested a user name and password contact John Ensey at DDL Omni. **The next general meeting will be 23 January 2014 at QED facility on Witchduck Rd.**

Multi-pin Connector/Cableway/Fiber-Optic Process Audits Don advised the committee that due to massive schedule challenges encountered the multipin audits will be conducted concurrent with the weld audits.

Weld/Brazing Audits Dave Finke has volunteered to take the lead on organizing the weld audit process for 2014. He will be identifying member companies that perform Welding and Brazing as well as available level III auditors willing to perform the audits throughout 2014. He will solicit the companies requiring audits for preferred dates to be audited as well as assign eligible auditors with the agreed upon date of performance.

Subcommittee Meeting Discussion: Don opened the discussion with reminding the committee that the government is planning to hold a SSRAC meeting for review and modification of the Standard Items July 14th -18th 2014 to be held in the Tidewater area. Any proposed changes can be submitted to Don Zimbardo or can be submitted directly to SSRAC if preferred. Some discussion took place around the limiting of CAC cards and the difficulties of Rapid gate. Ron Verostek informed the committee that he has been asked to be a panel member for industry at the upcoming ASNE/JINII conference in March of this year, so any recommendations as to improvements suggestions in areas such as the TS9090-310 or other applicable Standards, regulations or processes please forward to Ron prior to March. Dave Finke will be try to contact ODU "Lean" course chair to discuss possible guest speaker or teaching the course opportunities to the AMMA membership.

Lessons Learned: Don requested discussion on lessons learned and there were none at this time.

A motion to adjourn the meeting was made and seconded. The attending members were asked for input on interest in future guest speakers that they would like to have come to the meetings to enhance the meetings and member knowledge.

Next Meeting: the next QA subcommittee meeting will be 6 February 2014 at 9:00 AM at QED, 3487 Inventors Road, Norfolk,

Respectfully submitted by

Don Zimbardo, Chairman,

AMMA QA Subcommittee



An Association of Professional Maritime Corporations

**AMMA QA SUBCOMMITTEE MEETING
ATTENDANCE ROSTER**

DATE: 9 Jan., 2014
LOCATION: Q.E.D Systems
3487 Inventors Road, Norfolk, VA

	NAME	ORGANIZATION	PHONE NUMBER	E-MAIL
1	Don Zimbrow	VT Group	757-748-9260	don.zimbrow@vt-group.com
2	Bill Clanton	G.G. Sharp	757-499-4125	wclanton@ggsharp.com
3	DAVID FINKE	Eagle Crest BTL MACHINE	757-630-3147	eaglecrest2012@gmail.com
4	SHAWN CHAUSSEE	PHOENIX GROUP	757-646-0086	schaussee@phoenix-group.com
5	R. PASTOR	QED	858-7007	rpastor@qedsysinc.com
6	R VEROSTEK	PHOENIX GROUP	202-1750	RVEROSTEK@PHOENIX-GROUP.COM
7	David Brinkman	GNIT	328-062	david.brinkman@gnit.com
8	Carlis Proffitt	Delphinus	757-435-3521	cproffitt@delphinus.com
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- ADVEX
- ALLIED TECHNOLOGY GROUP, INC.
- AMEE BAY LLC
- AMSEC LLC
- CDI MARINE
- CHUGACH ALASKA CORP.
- COLONNA SHIPYARD
- DATALINE INC
- DDL OMNI ENGINEERING LLC
- DELPHINUS ENGINEERING, INC.
- DLS ENGINEERING ASSOCIATES, INC.
- EG&G TECHNICAL SERVICES, INC
- EMS ICE, INC.
- ENGINEERING & PRODUCTION SERVICES
- EPSILON SYSTEMS SOLUTIONS, INC.
- GENERAL DYNAMICS INFORMATION TECHNOLOGY
- GEORGE G. SHARP, INC.
- GLOBAL SERVICES CORP
- LIFE CYCLE ENGINEERING, INC.
- LPI TECHNICAL SERVICES
- L-3 COMMUNICATIONS UNIDYNE
- MAERSK LINE, LIMITED
- MAIN INDUSTRIES, INC.
- MAINTENANCE & INSPECTION SERVICES
- MARINE CONSULTANT, DEWITT DAVIS, IV
- VT MILCOM
- MILITARY GROUP MARKETING
- OCEANA SENSOR TECHNOLOGY
- OCEAN TECHNICAL SERVICES
- Q.E.D. SYSTEMS, INC.
- RICHMOND CONSULTING GROUP
- ROMULUS, L.L.C.
- RS INFORMATION SYSTEMS, INC
- SERCO, INC
- SI-TECH TESTING
- TÉCNICO
- THE SIGMON GROUP, LLC
- VANWIN COATINGS OF VIRGINIA, LLC
- VSE CORPORATION
- WILLIAMS MULLEN
- WR SYSTEMS, LTD.