



An Association of Professional Maritime Corporations

BOARD OF DIRECTORS

OFFICERS

Jim Taylor - Chairman
Phone: 206 271 8719

jtaylor@epsilonsystems.com

Ron Verostek – President
Phone: 757 228 1730 x 304

Rverostek@phoenix-group.com

Joseph Yurso – Vice-President
Phone: 757 490 5036

jyurso@qedsysinc.com

Nick Clark - Treasurer
Phone: 757 499 4125

nclark@ggsvb.com

Sondra Mayfield - Secretary
Phone: 757 865 0920

smayfield@advex.net

COMMITTEES

Membership

Vacant

Quality

Don Zimbardo

Phone: 757 463 2800 x 79219

don.zimbardo@vtmilcom.com

Safety

Wally Finn

Phone: 757 397 0671 x 221

wfinn@epsilonsystems.com

American Maritime Modernization Association, Inc.

Subject: Minutes of the QA Subcommittee Meeting held 6 June, 2013

Attached: Meeting attendance

Members of the American Maritime Modernization Association QA Subcommittee met at QED at 3487 Inventors Rd. Norfolk, VA. at 9:00 AM on 6 June, 2013.

Members not in attendance: Members in attendance at this month's meeting decided that the participation will be shown on the attached roster.

We had 18 persons representing 15 companies.

Opening remarks: Don Zimbardo, Chairperson of the QA Subcommittee, called the meeting to order, welcomed members and presented the overview of the agenda.

Visitors in attendance: None

Agenda Items:

Review and Approval of last meeting minutes: A motion was accepted and seconded to accept the minutes as written

VSRA Meeting Highlights: Wally Finn & Wes Foy briefed the committee on the discussions during the VSRA QA Meeting. Don briefed the subcommittee that the Welder Qualification transfer proposed changes were accepted and signed by Bill Crow (VSRA President) and Ron Verostek (AMMA President). A VSRA auditor training class is being scheduled for August. The exact date is still to be determined. Discussion took place over reciprocity credit for third party certifications and it has been determined that reciprocity will not be considered at this time. Don asked the committee members to refer to the VSRA website for review of the VSRA QA Committee minutes for additional details.

AMMA General Meeting: Don and Ron Verostek (AMMA President) briefed the committee on the discussions that took place during the General Meeting The general committee members were asked to reach out to those members that are delinquent on their membership dues. The cover page statement for the new AMMA website has been finalized and Ron anticipates the new website to be turned on within days. AMMA will be displaying our booth at the Hyper Craft

Symposium on the 19th & 20th of June. Watch bill for manning the booth has been sent out to member companies. Wally Finn briefed the committee on the latest requirements to have commercial grade appliances used at the worksite originating with city fire codes. Commercial grade can be identified by a manufactures tag located on the appliance. Some discussion took place over looking into the possibility of aligning with a similar organization such as TASC to strengthen the efforts.. **The next General meeting will be 27 June, 2013**

Multi-pin Connector/Cableway/Fiber-Optic Process Audits

Don advised the committee that the audit and references were reviewed by a VT Group Subject Matter Expert for effectiveness and accuracy. The audit cycle should start any time once all of the companies and auditors are identified and schedules established. The committee acknowledged that traditionally the summer is vacation time and peak company travel dates. Mike Atkins recommended that the tools and method of checking the accuracy of those tools be examined during the multi-pin audits. Mike agreed to assist Don on incorporating that aspect into the checklist.

Subcommittee Meeting Discussion: After the May meeting minutes were accepted and approved, Wes Foy described the discussions taking place around the VSRA audit and reciprocity for other organization's audits and third party certifications. The subject and discussion of reciprocity has been tabled and not considered as a factor in the quality audit program at this time. Wally Finn briefed the committee on the latest requirements to have commercial grade appliances used at the worksite originating with city fire codes. Commercial grade can be identified by a manufactures tag located on the appliance. Don reminded the committee members that he distributed the FY-14 Standard Items change summary provide by SSRAC and encouraged the members to take the time to review those changes. Ron Verostek briefed the committee on the regularly scheduled CRMC conference call and reminded member that their company representative can call in to any of the schedule conference calls.

Lessons Learned: Don briefed the committee on a lesson learned regarding RMMCO check in process at NSSA and the MARMC Region. The process used in the SERMC region is being adopted in at least the MARMC/NSSA region and most likely the rest of the RMCs. SERMC process goes much deeper in the review of Test and

Inspection books as well as observing closely objective evidence of Fire Safety Plans, certification etc.

A motion to adjourn the meeting was made and seconded. The attending members were asked for input on interest in future guest speakers that they would like to have come to the meetings to enhance the meetings and member knowledge.

Next Meeting: the next QA subcommittee meeting will be 6 August 2013 at 9:00 AM at QED, 3487 Inventors Road, Norfolk, VA.

There will not be a QA Subcommittee meeting in July 2013

Respectfully submitted by Don Zimbardo, Chairman, AMMA QA Subcommittee



An Association of Professional Maritime Corporations

**AMMA QA SUBCOMMITTEE MEETING
ATTENDANCE ROSTER**

DATE: 6 June, 2013
LOCATION: Q.E.D Systems
3487 Inventors Road, Norfolk, VA

	NAME	ORGANIZATION	PHONE NUMBER	E-MAIL
1	Don Zimbrow	VT Group	757-748-9260	don.zimbrow@vt-group.com
2	Sean R. Moran	ADVEX	757-865-0920	smoran@advex.net
3	Ed Frost	WRSYSTEM	757-858-6000 ext 1647	efrost@wrsystems.com
4	Mark Labaine	WRSYSTEMS	757-553-4329	mlabaine@wrsystems.com
5	Hank Buchanan	LPI TECHNICAL	757-635-5975	hbuchanan@lpts.com
6	Glen Wadsworth	COI MARINE	757-226-0217 x 255	glen.wadsworth@coimarine.com
7	Ron Verostek	PHOENIX GROUP	757-641-8666	RVEROSTEK@PHOENIX-GROUP.COM
8	Wally Finn	Epsilon Sys	757-705-2478	wfinn@epsilonsystems.com
9	Charles Biggers	Blackmer	757-893-7453	Charles.Biggers@Blackmer.com
10	Shawn Swafford	BLACKMER	757-412-5401	Shawn.Swofford@Blackmer.com
11	Mike Atkinson	DELPHINUS ENG	757-376-9900	MAtkinson@Delphinus.com
12	Curtis Palfrey	Delphinus	435-3500	CPalfrey@delphinus.com
13	Shawn White	URS	757-348-8415	shawn.e.white@urs.com
14	David Brinkman	GDIT	328-012	david.brinkman@gdit.com
15	DAVID FINKE	Eagle Crest	757-621-9315	reglecrest2012@gmail.com
16	Wesley Foy	VALKYRIE	962-2545	wesley.foy@valkyrie.com
17	RICK BLIN	QED	576-2968	RBLIN@QEDSYS.INC
18	JERRY R BENBROW JR	AIT	630-1910	JBENBROW@AIT-MARINE.COM
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- ADVEX
- ALLIED TECHNOLOGY GROUP, INC.
- AMEE BAY LLC
- AMSEC LLC
- CDI MARINE
- CHUGACH ALASKA CORP.
- COLONNA SHIPYARD
- DATALINE INC
- DDL OMNI ENGINEERING LLC
- DELPHINUS ENGINEERING, INC.
- DLS ENGINEERING ASSOCIATES, INC.
- EG&G TECHNICAL SERVICES, INC
- EMS ICE, INC.
- ENGINEERING & PRODUCTION SERVICES
- EPSILON SYSTEMS SOLUTIONS, INC.
- GENERAL DYNAMICS INFORMATION TECHNOLOGY
- GEORGE G. SHARP, INC.
- GLOBAL SERVICES CORP
- LIFE CYCLE ENGINEERING, INC.
- LPI TECHNICAL SERVICES
- L-3 COMMUNICATIONS UNIDYNE
- MAERSK LINE, LIMITED
- MAIN INDUSTRIES, INC.
- MAINTENANCE & INSPECTION SERVICES
- MARINE CONSULTANT, DEWITT DAVIS, IV
- VT MILCOM
- MILITARY GROUP MARKETING
- OCEANA SENSOR TECHNOLOGY
- OCEAN TECHNICAL SERVICES
- Q.E.D. SYSTEMS, INC.
- RICHMOND CONSULTING GROUP
- ROMULUS, L.L.C.
- RS INFORMATION SYSTEMS, INC
- SERCO, INC
- SI-TECH TESTING
- TÉCNICO
- THE SIGMON GROUP, LLC
- VANWIN COATINGS OF VIRGINIA, LLC
- VSE CORPORATION
- WILLIAMS MULLEN
- WR SYSTEMS, LTD.