



An Association of Professional Maritime Corporations

American Maritime Modernization Association, Inc.

Subject: Minutes of the QA Subcommittee Meeting held 7 Nov. 2013

Attached: Meeting attendance

Members of the American Maritime Modernization Association QA Subcommittee met at QED at 3487 Inventors Rd. Norfolk, VA. at 9:00 AM on 7 November 2013.

Members not in attendance: Members in attendance at this month's meeting decided that the participation will be shown on the attached roster.

We had 9 persons representing 8 companies.

Opening remarks: Don Zimbrow, Chairperson of the QA Subcommittee, called the meeting to order, welcomed members and presented the overview of the agenda.

Visitors in attendance: None

Agenda Items:

Review and Approval of last meeting minutes: A motion was accepted and seconded to accept the minutes as written

VSRA Meeting Highlights: Don and Wally Finn briefed the committee on discussion during the last VSRA Quality Committee meeting. Dennis Robbins briefed the VSRA committee on the information put out in the QMB meeting: NASEA has issued Bath Iron Works a letter stating their employee safety training exceeds the 10 hour training requirements of SI 009-74. The new audit process is up and running. Don relayed to the committee that he conducted an audit on his laptop and was able to file and complete the audit in the program as advertised.

AMMA General Meeting: Don and Wally Finn briefed the committee on the AMMA General meeting. Committee chairs briefed the committee on current activities. Board of Directors are looking into better investment programs and evaluating the possibility of hiring a person to assist the organization with member growth and expansion. AMMA website is up and functioning well now. If your company has not requested a user name and password contact John Ensey at DDL Omni. **The next general meeting will be 5 December 2013 at QED facility on Witchduck Rd.**

BOARD OF DIRECTORS

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COMMITTEES

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Vacant

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Wally Finn
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Multi-pin Connector/Cableway/Fiber-Optic Process Audits Don advised the committee that a data call has gone out to the member companies to determine who will require an audit. Mike Atkins and Don Zimbrow have agreed to take the lead on scheduling and conducting the audits which will begin in Oct. to be completed by first quarter of 2014 Mike and Don will be meeting to begin executing the audits

Subcommittee Meeting Discussion: Don opened the discussion with informing the committee that the government is planning to hold a SSRAC meeting for review and modification of the Standard Items in 2014 to be held in the Tidewater area. Some discussion took place around the limiting of CAC cards and the difficulties of Rapid gate. Wally Finn informed the members of the additional sampling and training for testing cabling for asbestos. Additional clarification was discussed as to the requirements of the MCT nonstructural light tests (009-73 FY-13) as well as the relaxed requirement for compartment close-out in spaces in which only cable has passed through (009-81 FY-14) Suggestions to the members for possible guest speakers and inviting the Safety Committee as a joint session.

Lessons Learned: Don briefed the committee on a lesson learned in Hawaii with some unique interpretation of the Standard items and the TS9090-310-F. Dave Brinkman discussed lessons learned he received from SWRMC that he electronically provided to Don for distribution

A motion to adjourn the meeting was made and seconded. The attending members were asked for input on interest in future guest speakers that they would like to have come to the meetings to enhance the meetings and member knowledge.

Next Meeting: the next QA subcommittee meeting will be 9 January 2014 at 9:00 AM at QED, 3487 Inventors Road, Norfolk,

Respectfully submitted by

Don Zimbrow, Chairman,

AMMA QA Subcommittee



An Association of Professional Maritime Corporations

**AMMA QA SUBCOMMITTEE MEETING
ATTENDANCE ROSTER**

DATE: 8 Nov, 2013
LOCATION: Q.E.D Systems
3487 Inventors Road, Norfolk, VA

	NAME	ORGANIZATION	PHONE NUMBER	E-MAIL
1	Don Zimbardo	VT Group	757-748-9260	don.zimbardo@vt-group.com
2	Bill Clanton	G.G. Sharp	757-497-4125	wclanton@ggsub.com
3	Curtis Proffitt	Delphinus	(953) 435-3521	cproffitt@delphinus.com
4	Wesley Foy	VALKYRIE	962-2545	wesley.foy@valkyrie.com
5	HANK BUCHANAN	LPI TECHNICAL	222-1865	hbuchanan@lpits.com
6	MIKE Atkinson	DELPHINUS	376-9926	MAtkinson@Delphinus.com
7	A. PASTOR	Q ED	858-7007	apastor@qedsysinc.com
8	Shawn Chausee	Phoenix Group	646-0086	schausse@phoenix-group.com
9	Wally Finn	Epsilon	705-2478	wfinn@epsilon-systems.com
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- ADVEX
- ALLIED TECHNOLOGY GROUP, INC.
- AMEE BAY LLC
- AMSEC LLC
- CDI MARINE
- CHUGACH ALASKA CORP.
- COLONNA SHIPYARD
- DATALINE INC
- DDL OMNI ENGINEERING LLC
- DELPHINUS ENGINEERING, INC.
- DLS ENGINEERING ASSOCIATES, INC.
- EG&G TECHNICAL SERVICES, INC
- EMS ICE, INC.
- ENGINEERING & PRODUCTION SERVICES
- EPSILON SYSTEMS SOLUTIONS, INC.
- GENERAL DYNAMICS INFORMATION TECHNOLOGY
- GEORGE G. SHARP, INC.
- GLOBAL SERVICES CORP
- LIFE CYCLE ENGINEERING, INC.
- LPI TECHNICAL SERVICES
- L-3 COMMUNICATIONS UNIDYNE
- MAERSK LINE, LIMITED
- MAIN INDUSTRIES, INC.
- MAINTENANCE & INSPECTION SERVICES
- MARINE CONSULTANT, DEWITT DAVIS, IV
- VT MILCOM
- MILITARY GROUP MARKETING
- OCEANA SENSOR TECHNOLOGY
- OCEAN TECHNICAL SERVICES
- Q.E.D. SYSTEMS, INC.
- RICHMOND CONSULTING GROUP
- ROMULUS, L.L.C.
- RS INFORMATION SYSTEMS, INC
- SERCO, INC
- SI-TECH TESTING TÉCNICO
- THE SIGMON GROUP, LLC
- VANWIN COATINGS OF VIRGINIA, LLC
- VSE CORPORATION
- WILLIAMS MULLEN
- WR SYSTEMS, LTD.