



An Association of Professional Maritime Corporations

American Maritime Modernization Association, Inc.

Subject: AMMA Safety Committee Monthly Meeting held @ 1:00 pm on Wednesday, 18 September, 2013. Meeting called to order at 1:00 pm.

Location: QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455

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A. Opening Administrative Remarks and Attendee Introductions:

Fred Cobbin	Ame Bay
Shawn Chausee	Phoenix Group
William Clanton	George G Sharp
Chris Dunbar	Scaffolding Solutions
Wally Finn	Epsilon Systems
Wes Foy	Valkyrie Enterprises
John Gates	L3 Unidyne
Jolean Halford	QED
Otto Hylton	AMSEC
Olisa Moyer	USI

B. Old Business:

- 18 August, 2013 Meeting Minutes were reviewed and approved, with some typo corrections.

C. Topics for Discussion

- September 12, 2013 VSRA Safety Meeting Highlights.
 - i. Work Authorization Form (WAF) training is online as of September 15th.
 1. Fee is \$3.00
 2. Wallet size paper certificate to print at the end
 3. VSRA will maintain an online log of trainees
 4. Most shipyards will honor, but VSRA does not have a list
 5. One shipyard will require it, but we don't know who
 6. Norfolk Naval Shipyard will NOT honor it at this time
 - ii. No safety suggestions so far in the 3rd quarter. A subcommittee has developed guidelines about Safety Suggestion criteria. Otto Hylton, AMSEC, is the chair.
 - iii. The annual Safety & Health Seminar will be held on October 23, 2013 at the Ted Constant Convocation Center at ODU. The theme this year is "Home Safe –not just for baseball." They have \$11,000 in sponsors. All tracks are filled. 70 people have registered. Max is 200.
 - iv. The NAVSEA Standard Items Review Committee is meeting regularly. Tom Binner of BAE is the chairman.
 - v. There was a presentation by OBBCO and Brady on Global Harmonized System.
 1. A question came up at our AMMA meeting. If the new labels and SDSs will not have the NFPA diamond, how will we maintain the information the diamond represented to aid

local fire fighters? Wally Finn took this for action.

- Follow-up from the August 18th AMM Safety meeting regarding NAVSEA Standard Item 009-06 and metal canister vacuum cleaners. An AMMA member wants to request an exclusion to allow the use of a plastic canister vacuum cleaner when there is a chemical incompatibility between a chemical to be cleaned up and the metal canister. Wally Finn presented this issue at the VSRA NAVSEA Standard Items Review Committee and got this interpretation:
 - i. Liquid is not debris, therefore the metal canister requirement does not apply to liquids,
 - ii. Label the plastic canister vacuum cleaner “For Liquid Only”
 - iii. No need for an exclusion or a change to the Standard Item
- Guest Speakers for future meeting topics.
 - i. Chris Dunbar of Scaffolding Solutions agreed to present Marine Scaffolding at the October 16th meeting.
 - ii. Wally Finn will tentatively present OSHA Safety Training Requirements at the November 20th meeting.
 - iii. No presenters yet for:
 - Shop Equipment Wiring
 - Machine Guarding
 - VOC Reporting Requirements
 - Temporary Workers
 - We added Naval Base Safety Requirements to the list

D. New Business

- FY14 Standard Item Review
 - i. Wally Finn led a discussion on:
 - 1. 009-06, Maintaining Protection and Cleanliness from Non-Radioactive Operations; MINOR CHANGES.
 - 2. 009-07, Confined Space Entry, Certification, Fire Prevention and Housekeeping; a MAJOR CHANGE deals with new Paragraph 3.13 about conducting a firefighting and fire prevention conference. There is confusion on whether this only applies to the host facility or whether each contractor and subcontractor needs to conduct a firefighting and fire prevention conference.
 - 3. Members are to review these two for discussion next meeting.
- AMMA (Wally Finn) is gathering shipyard/facility Safety Plan requirements and storing them on the website. If anyone has additional plans, please send them to Wally. To find them:
 - i. Go to the AMMA website, <http://www.ammainc.org/>
 - ii. Log in with your company user name and password
 - iii. Click on “Safety News”
 - iv. Click on “Fire Safety Plans”
- An AMMA member has a job to remove cable from CVN-69, the USS Eisenhower. Since CVN-69 was built prior to 1979, there is a chance that

PCB and/or asbestos may be present. A training class on PCB/Asbestos Awareness and Sampling has been scheduled with Marine Chemist Service, Inc. The AMMA member will report back to the AMMA Safety Committee with any details or lessons learned.

- Clarification on fire-retardant material and “Lay-Flat” product. A fire onboard the USS Essex in San Diego highlighted the NAVSEA Standard Item 009-07 requirement for fire-retardant material onboard ships and the requirement to have proper documentation of that. The “Lay-Flat” product is fire-retardant, but it has also been recently highlighted that “Lay-Flat” can only be used in a positive-pressure supply air application. It is not to be used in a negative-pressure exhaust application because it can collapse on itself.

E. Open Discussion

- Any recent near misses or accidents that people would like to share with the group?
 - i. A worker was injured while using a pallet jack. With a full load, the pallet jack became stuck in the raised position. Instead of lowering the load and repositioning, the worker attempted brute force to free the pallet jack. He lost his balance and fell backward into a wall. The loaded pallet jack became free and rolled into him, fracturing his rib. The worker only reported the incident because witnesses to the incident forced him to.
 - ii. On a windy day, unsecured plywood became airborne and struck a worker. The plywood was not tied down properly.

Next Regular Meeting: The next safety committee meeting will be held on **Wednesday, October 16, 2013** at 1:00 pm at QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455. There are at least two agenda items:

1. Chris Dunbar of Scaffolding Solutions will present Marine Scaffolding.
2. There will be a report on PCB/Asbestos Awareness and Sampling on pre-1979 vessels.

Meeting adjourned at 2:30 pm.

Minutes respectfully submitted by Wally Finn, Chairman, AMMA Safety Committee