



An Association of Professional Maritime Corporations

American Maritime Modernization Association, Inc.

Subject: AMMA Safety Committee Monthly Meeting held @ 1:00 pm on Wednesday, 21 August, 2013. Meeting called to order at 1:00 pm.

Location: QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455

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A. Opening Administrative Remarks and Attendee Introductions:

Tom Craddock	Delphinus
Wally Finn	Epsilon Systems
Wes Foy	Valkyrie Enterprises
Jolean Halford	QED
Otto Hylton	AMSEC
George O’Leary	George G Sharp

B. Old Business:

- 17 July, 2013 Meeting Minutes were reviewed and approved, with one typo correction (NASSCO, not NASCO).

C. Topics for Discussion

- August 8, 2013 VSRA Safety Meeting Highlights.
 - i. Work Authorization Form (WAF) training is in final draft. Should be final in September.
 - ii. Continue to make progress on a Safety Education Program.
 - iii. No safety suggestions so far in the 3rd quarter. A subcommittee was created to develop guidelines about Safety Suggestion criteria. Otto Hylton, AMSEC, is the chair.
 - iv. The annual Safety & Health Seminar will be held on October 23, 2013 at the Ted Constant Convocation Center at ODU. The theme this year is “Home Safe –not just for baseball.” They are on schedule. Just need a lunch keynote speaker.
 - v. The NAVSEA Standard Items Review Committee will continue even though SSRAC said there will not be an annual meeting or a formal review process. Tom Binner of BAE is the chairman.
 - vi. BAE is offering to perform confined space entry permitting. This should be effective the end of September. Contractors can continue on their own if they wish. If they want to have BAE do this:
 1. Fill out a Gas Free Work Scope form 24 hours in advance, and
 2. Provide a list of Shipyard Competent Persons

- August 14, 2013 VSRA OSHA Partnership Meeting Highlights
 - i. Huntington Ingalls Newport News Shipbuilding is now a member. Currently have 29 members.
 - ii. 26 of the 29 members have signed the 3-year renewal agreement. VSRA will follow-up on the other three members.
 - iii. OSHA has a memorandum on scaffolding top rail heights ([click here](#)). The General Industry (1910) standard is 38-45". The Maritime (1915) standard is 42-45". Typically scaffolds are 40" which meets the General Industry standard, but not the Maritime standard. The memo states that the General Industry standard will be applied to Maritime.
 - iv. Lengthy discussion about I2P2 (Injury and Illness Prevention Plan.) There are several templates available at the OSHA website, the CALOSHA website, and the OSAS 18001 standard. A decision was made to develop an I2P2 template that is unique and catered to VSRA.
 - v. The Guam Shipyard was cited with 61 repeat, serious safety and health violations. OSHA proposes \$293,450 in fines ([click here](#))
 - vi. The OSHA reps were asked what are recent patterns observed during inspections:
 - Focus on Heat Stress. Water, Rest, Shade, Acclimation, and knowing the Symptoms.
 - The ships are in good shape. The shore facilities have these trends:
 - Panels not labeled
 - Knock-out missing
 - Exposed conductors
 - Multiple extension cords used
 - Strain reliefs not used
 - No repairs allowed within 10 feet of the end of an electrode holder for weld cables.
 - vii. During a side conversation, the OSHA rep clarified that permanently mounted equipment (such as a bench grinder) needs to be hard wired. Temporary wiring or flexible cords cannot be used, even if they are unplugged between uses. Putting a longer cord on the equipment is also not approved. The OSHA reference is 1910.303 and 1910.305.
- Future Meeting Topics. The following list was generated:
 - i. OSHA Safety Training Requirements
 - ii. Marine Scaffolding
 - iii. Shop Equipment Wiring
 - iv. Machine Guarding
 - v. VOC Reporting Requirements
 - vi. Temporary Workers

- vii. This is a good list. Now everyone needs to think about presenters.

D. New Business

- Wally Finn suggested that a safety-related NAVSEA Standard Item be reviewed at each meeting. Everyone agreed with this.
- NAVSEA Standard Item 009-06, Maintaining Protection and Cleanliness from Non-Radioactive Contaminate-Producing Operations, addresses metal canister vacuum cleaners;
 - i. 3.4.3.1 Use metal canister vacuum cleaners aboard the ship, except those used for regulated and controlled radiological and hazardous waste or hazardous material.
 - ii. 3.4.3.2 Permanently and legibly mark each vacuum cleaner with a company name or unique identifier.
 - iii. An AMMA member wants to request an exclusion to allow the use of a plastic canister vacuum cleaner when there is a chemical incompatibility between a chemical to be cleaned up and the metal canister. It was suggested that they work with the newly formed VSRA NAVSEA Standard Items Review Committee.

E. Open Discussion

- Any recent near misses or accidents that people would like to share with the group?
 - i. An employee had an allergic reaction to medication that presented symptoms similar to heat stress.
 - ii. A near miss occurred when an employee was working on a desk lamp that he thought was de-energized but it wasn't. Be careful to verify WAFs.

Next Regular Meeting: The next safety committee meeting will be held on **Wednesday, September 18, 2013** at 1:00 pm at QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455.

Meeting adjourned at 2:10 pm.

Minutes respectfully submitted by Wally Finn, Chairman, AMMA Safety Committee