



An Association of Professional Maritime Corporations

American Maritime Modernization Association, Inc.

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Subject: AMMA Safety Committee Monthly Meeting held @ 1:00 pm on Wednesday, 19 June, 2013. Meeting called to order at 1:00 pm.

Location: QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455

A. Opening Administrative Remarks and Attendee Introductions:

Tina Breeden	Vanwin
Fred Cobbin	Amee Bay
Wally Finn	Epsilon Systems
Wes Foy	Valkyrie Enterprises
John Gates	L-3 Unidyne
Don Goad	LPI
Jolean Halford	QED
Randy Kanode	QED
George McCormic	QED
George O'Leary	George G Sharp
Cesar Santiago	Main Industries
Steve Spraberry	AIT

B. Old Business:

- 15 May, 2013 Meeting Minutes were reviewed and approved, with minor corrections.

C. Topics for Discussion

- June 13, 2013 VSRA Safety Meeting Highlights.
 - One addition to the Online Safety Orientation-a slide on Fall Trauma. VSRA will send to VSRA members.
 - The annual Safety & Health Seminar will be held on October 23, 2013 at the Ted Constant Convocation Center at ODU. The theme this year is "Home Safe –not just for baseball." They are looking for Welding and Electrical Safety speakers.
 - A NAVSEA Standard Items Safety Review Committee has been created. Tom Binner of BAE is the chairman.
 - There is an OSHA guidance letter (dated 5/17/13) on scaffolding rail heights. A range of 38 – 45" is now acceptable for the top rail. This spans the ranges in both OSHA 1910 and 1915.
- A reminder that SI009-74 P 3.10.2 states "Secure temporary services with metal hangers or heat and flame resistant line. Plastic tie wraps, string, rope or other combustible material shall not be used."

- A member shared that fire resistant strapping that is orange or has orange borders is required at BAE
- Another member shared that NNSY Safety was inquiring about the plastic coated wire that HII has been using for years.

D. New Business

- Air Sampling Presentation by Randy Kanode of QED. Air sampling is not a simple task, it is an Industrial Hygiene discipline. And it is not about only testing for Chromium⁺⁶. Randy presented seven steps to follow:
 - i. Have a strong Workplace Inspection Program
 - ii. Perform a Hazard Assessment
 - iii. Conduct thorough Research
 - iv. Create a Sampling Strategy
 - v. Have solid Sampling Preparation
 - vi. Execute the Sampling Plan
 - vii. Analyze your Results
 - viii. Attachments will be provided
- Future Meeting topics
 - i. July 17 meeting topic will be OSHA Required Training and Frequency by Wally Finn.
 - ii. August 21 meeting topic will be Global Harmonization System by TBD.

E. Open Discussion

- Lessons Learned
 - i. When repairing extension cords, be sure to return them to their original state.
- Any recent near misses or accidents that people would like to share with the group?
 - i. Be careful with heavy lifting. Plan the lift ahead of time.
 - ii. Be careful of deck openings that are not covered or marked. One company had two incidents in the last three months, each resulting in sprained ankles. If the host shipyard is responsible and nonresponsive, it was suggested that it be documented in a Condition Report.
 - iii. Fall Hazard, two areas of non-compliance found with workers supplied as temp labor. Root cause analysis revealed Job Hazard Analysis was not performed adequately which put workers in unsafe condition. Workers lacked experience to recognize hazard. Proper engineering controls were established after incident by host shipyard.

Next Regular Meeting: The next safety committee meeting will be held on **Wednesday, July 17, 2013** at 1:00 pm at QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455.

Meeting adjourned at 2:25 pm.

Minutes respectfully submitted by Wally Finn, Chairman, AMMA Safety Committee