



*An Association of Professional Maritime Corporations*

**American Maritime Modernization Association, Inc.**

**Subject:** AMMA Safety Committee Monthly Meeting held @ 11:00 am on Wednesday, 17 April, 2013. Meeting called to order at 11:00 am.

**Location:** QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455

**BOARD OF DIRECTORS**

**OFFICERS**

Jim Taylor - Chairman  
Phone: 206 271 8719  
[jtaylor@epsilonsystems.com](mailto:jtaylor@epsilonsystems.com)

Ron Verostek - President  
Phone: 757 228 1730 x 304  
[rverostek@phoenix-group.com](mailto:rverostek@phoenix-group.com)

Joseph Yurso- Vice  
President  
Phone: 757 490 5036  
[jyurso@qedsysinc.com](mailto:jyurso@qedsysinc.com)

Nick Clark - Treasurer  
Phone: 757 499 4125  
[nclark@ggsvb.com](mailto:nclark@ggsvb.com)

Sondra Mayfield - Secretary  
Phone: 757 865 0920  
[smayfield@advex.net](mailto:smayfield@advex.net)

**COMMITTEES**

**Membership**

David Finke  
Phone: 757 357 7847  
[eaglecrest2000@charter.net](mailto:eaglecrest2000@charter.net)

**Quality**

Don Zimbardo  
Phone: 757 463 2800  
[don.zimbardo@vt-group.com](mailto:don.zimbardo@vt-group.com)

**Safety**

Wally Finn  
Phone: 757 705 2478  
[wfinn@epsilonsystems.com](mailto:wfinn@epsilonsystems.com)

**A. Opening Administrative Remarks and Attendee Introductions:**

Wally Finn	Epsilon Systems
Jolean Halford	QED
Ryan Soles	Main Industries
Steve Spraberry	AIT

**B. Old Business from:**

- 20 March, 2013 Meeting Minutes were reviewed and approved

**C. Topics for Discussion**

- MHI scheduled emergency evacuation of the USS Cole for Friday April 19, 2013 starting around 10:00am.
- Discussed the use of lay-flat ventilation
- April, 2013 VSRA Safety Meeting Highlights.
  - i. Professional Development for VSRA ship safety personnel, with an internal discussion on the local Community College support / Curriculum Development efforts
  - ii. VSRA Safety Suggestion Program inputs for 1<sup>st</sup> Quarter were judged, winner selected
  - iii. Schedule of the next VSRA / OSHA partnership May 15, 2013 - Setting goals for the 2014 meetings
  - iv. VSRA Video Training is being developed for annual WAF training, much in line with the VSRA General Safety Orientation
  - v. Technico representative shared OSHA inspection particulars that OSHA was looking for such as; Air monitoring program test equipment calibration frequency (required every 6 months), logs and other OQE documentation, and pressure check records for argon hoses assembled in-house.
  - vi. Safety Seminar scheduled, looking to identify target audience.

**D. New Business**

- The Chair requested for safety related discussion topics for future meetings on what were the AMMA member's largest Safety related issues, ideas so far include:
  - i. Detailed ventilation requirements
  - ii. Air monitoring programs
  - iii. Sharing OSHA Inspection experiences
  - iv. Global Harmonization System
- The Chair shared a recent publication provided by OSHA which can be found at <http://www.osha.gov/Publications/OSHA3639.pdf>. The publication is a guide for "Ventilation in Shipyard Employment".

**E. Open Discussion**

- A member shared that any coffee maker, refrigerator, microwave appliance used in the dry dock must be commercially rated to be compliant.
- A member shared that they had an employee that pulled a muscle but did not report it for one week, employee reported as work related.
- A member shared that they had a recordable injury due to a trip and fall, employee injured there knee.

**Next Regular Meeting:** The next safety committee meeting will be held on **Wednesday, May 15, 2013** at 11:00 am at QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455.  
Meeting adjourned at 12:10 pm.

Minutes respectfully submitted by Wally Finn, Chairman, AMMA Safety Committee