



*An Association of Professional Maritime Corporations*

**American Maritime Modernization Association, Inc.**

**Subject:** AMMA Safety Committee Monthly Meeting held @ 11:00 am on Wednesday, 20 March, 2013. Meeting called to order at 11:00 am.

**Location:** QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455

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**A. Opening Administrative Remarks and Attendee Introductions:**

DeWitt Davis	Marine Consultants
Wally Finn	Epsilon Systems
Jolean Halford	QED
Otto Hylton	AMSEC
Robert Reehl	GG Sharp
Ryan Soles	Main Industries
Tina Breeden	Vanwin Coatings
Olisa Moyer	URS
Al Diaz	CMCT

**B. Old Business from:**

- 20 February, 2013 Meeting Minutes were reviewed and approved

**C. Topics for Discussion**

- March, 2013 VSRA Safety Meeting Highlights.
  - Professional Development for VSRA ship safety personnel, with an internal discussion on the local Community College support / Curriculum Development efforts
  - VSRA Safety Suggestion Program inputs are due by 11 April 2013
  - Schedule of the next VSRA / OSHA partnership May 15, 2013
    - Setting goals for the 2014 meetings
  - Standard Items Review input is due to SSRAC by 1 April 2013
    - Internal discussion of changes to SI 009-74
  - VSRA Video Training is being developed for annual WAF training, much in line with the VSRA General Safety Orientation
  - Awaiting Amendment for changes to the Marine Staging Requirements (42"-45"), that there may be an overall incorporation of standards to change the "Global Standard" (29CFR1915 & 29CFR1926) of top rail height to 38" – 45".

**D. New Business**

- The Chair opened with a request for discussion on what were the AMMA member's largest Safety related issues:
  - The issue of the "mentality of the Safety Culture" was presented with suggested approaches to change
    - Influencing the level of Upper Management involvement being the single largest element that could "make or break" cultural change
    - Empowering employees with knowledge
    - Progressive Discipline for the "hard to reach"
    - Using "mentoring" approaches
  - Keeping up with Air Monitoring Programs
    - That just time allowable had significant impact

2. That program elements change, and the changes are not centralized nor easy to chase down
  - iii. Changes to the Illumination standards in 29CFR1910 Sub-Part F
    1. Keeping up with the workplace implementation over the scope of work efforts
    2. Measures that have been used to reduce these injuries
- The Chair made a request for members in attendance to, at the next meeting, have input recommendations for speaking topics.

**E. Open Discussion**

- A member shared an issue identified with the VSRA Online Safety Orientation that if you hit the back button you have to start the training completely over.
- A member shared a Recall due to fire hazard identified by Consumer Product Safety Commission concerning 120 volt LED bulbs, sold as 6-8 and 9 watt bulbs marketed under the brand names Definity, EcoSmart, Sylvania and Westinghouse. Model numbers A19, G25 and R20/PAR20.
- Any recent near misses or accidents that people would like to share with the group?
- i. The increasing trend in laceration injuries, with the Chair relating to injuries that have affected his organization.
  - ii. Strain Injuries, member shared trend with strain injuries

<b>Topic</b>	<b>Lessons Learned</b>
Three separate hand and leg laceration injuries reported due to improper tool/technique used when cutting	<ul style="list-style-type: none"><li>• Various knife types, issue self-retracting utility knives</li><li>• Review of proper cutting techniques</li><li>• Issue cut resistant gloves</li></ul>
Three separate strain injuries to arm, leg and back reported due to repetitive over reach, overload and stepping on uneven surface	<ul style="list-style-type: none"><li>• Proper lifting techniques</li><li>• Proper positioning</li><li>• Stretching routine</li></ul>

**Next Regular Meeting:** The next safety committee meeting will be held on **Wednesday, April 17, 2013** at 11:00 am at QED Systems, Inc., 4646 N. Witchduck Road, Virginia Beach, VA 23455.  
Meeting adjourned at 12:15 pm.

Minutes respectfully submitted by Wally Finn, Chairman, AMMA Safety Committee