



An Association of Professional Maritime Corporations

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American Maritime Modernization Association, Inc.

Subject: Minutes of the QA Subcommittee Meeting held **7 March. 2013**

Attached: Meeting attendance

Members of the American Maritime Modernization Association QA Subcommittee met at QED at 3487 Inventors Rd. Norfolk, VA. at 0900 AM on 7 March. 2013.

Members not in attendance: Members in attendance at this month's meeting decided that the participation will be shown on the attached roster.

We had 11 persons representing 9 companies.

Opening remarks: Don Zimbrow, Chairperson of the QA Subcommittee, called the meeting to order, welcomed members and presented the overview of the agenda.

Visitors in attendance: None

Agenda Items:

Review and Approval of last meeting minutes: A motion was accepted and seconded to accept the minutes as written

VSRA Meeting Highlights: Wally Finn & Dave Finke briefed the committee on the discussions during the VSRA QA Meeting. The main topic of discussion involved the revised QA Audit and auditor training as well as improving the website Don asked the committee members to refer to the VSRA website for review of the VSRA QA Committee minutes for additional details.

AMMA General Meeting: The General Committee meeting held in January involved discussions on Government and DOD budget cuts and how this will greatly impact our industry as well as local businesses. There were also discussions on the investment and improvements intended for the AMMA website. Don was unable to attend in person but did forward to the President a QA subcommittee report on the proposed changes to the Welder Qualification Transfer MOA., the completion of the Weld audits and the plan for beginning the multi-pin audits.

Audits (Weld): Don briefed the subcommittee on the status of the weld audit cycle for this year. All Weld audits are complete for member companies and no company had discrepancies categorized higher

than minor . Most issues found were framed as opportunities for improvement. Don stated that looking back over the 5 years that he has been involved in the weld audit process he has seen the progress from the first round of audits revealing companies that were not in compliance with the standards to only revealing administrative errors in documented processes or records.

Multi-pin Connector/Cableway/Fiber-Optic Process Audits Don advised the committee that the audit and references were reviewed by a VT Group Subject Matter Expert for effectiveness and accuracy. The audit cycle should start by the end of March once all of the companies and auditors are identified.

Subcommittee Meeting Discussion: After the Feb. meeting minutes were accepted and approved, Don reminded the committee of the open action item listed below and that he has not been contacted by anyone with the results. Don provided the committee members a copy of the letter containing changes to the MOA and stated that he has not been notified of any progress or provided any feedback on the contents of the letter. The final draft was sent to NSSA on 7 February 2013. Don also reminded the committee that the changes to the FY-14 Standard Items are out in draft form in the Standard Item format. The draft was sent to all committee members and can be viewed on the SSRAC website. Discussion followed on some of the high level changes that may affect business. Curtis Proffitt (Delphinus) provided a great brief on lessons learned of what he and his company just went through as a result of submarine steam system leak that occurred during operational checks of a valve his company installed.

❖ Open Action Items:

1. Jim Booher is going to ask the Southwest Regional Maintenance Center how they deal with Temporary welder qualification transfer or if they even allow it and if so what are the conditions invoked by SWRMC

Dave Finke informed the committee that America Society of Nondestructive Testing hold informative meetings monthly and all are invited to attend.

Lessons Learned: Don has requested that Delphinus provide a summary of the lessons learned they relayed to the committee during our meeting so that it can be posted on the AMMA website

A motion to adjourn the meeting was made and seconded. The attending members were asked for input on interest in future guest speakers that they would like to have come to the meetings to enhance the meetings and member knowledge.

Next Meeting: the next QA subcommittee meeting will be 4 April 2013 at 9:00 AM at QED, 3487 Inventors Road, Norfolk, VA.

Respectfully submitted by Don Zimbardo, Chairman, AMMA QA Subcommittee



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**AMMA QA SUBCOMMITTEE MEETING
ATTENDANCE ROSTER**

DATE: 7 March, 2013
LOCATION: Q.E.D Systems
3487 Inventors Road, Norfolk, VA

	NAME	ORGANIZATION	PHONE NUMBER	E-MAIL
1	Don Zimbro	VT Group	757-748-9260	don.zimbro@vt-group.com
2	Curtis Proffitt	Delphinus	588-8865	cproffitt@delphinus.com
3	Michael Atkinson	Delphinus	376-9926	MATKINSON@delphinus.com
4	Wesley Foy	Valkyrie	962-2545	wesley.foy@valkyrie.com
5	Hank Buchanan	LPI Technical	635-5975	hbuchanan@lpits.com
6	Wally Finn	Epsilon	705-2478	wfinn@epsilonsystems.com
7	Low Pastor	QED	858-7007	cpastor@qedsysinc.com
8	Gilbert Loano	B&L Machine	853-1800	gilbert@blmachinefab.com
9	Liliana Hanes	"	853-1800	lili@blmachinefab.com
10	David Finke	Eagle Crest B&L, ADVEX, etc	630-3147	eaglecrest2012@gmail.com
11	David Brinkman	GDIT	328-0162	david.brinkman@gdit.com
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- ADVEX
- ALLIED TECHNOLOGY GROUP, INC.
- AMEEBAY LLC
- AMSEC LLC
- CDI MARINE
- CHUGACH ALASKA CORP.
- COLONNA SHIPYARD
- DATALINE INC
- DDL OMNI ENGINEERING LLC
- DELPHINUS ENGINEERING, INC.
- DLS ENGINEERING ASSOCIATES, INC.
- EG&G TECHNICAL SERVICES, INC
- EMS ICE, INC.
- ENGINEERING & PRODUCTION SERVICES
- EPSILON SYSTEMS SOLUTIONS, INC.
- GENERAL DYNAMICS INFORMATION TECHNOLOGY
- GEORGE G. SHARP, INC.
- GLOBAL SERVICES CORP
- LIFE CYCLE ENGINEERING, INC.
- LPI TECHNICAL SERVICES
- L-3 COMMUNICATIONS UNIDYNE
- MAERSK LINE, LIMITED
- MAIN INDUSTRIES, INC.
- MAINTENANCE & INSPECTION SERVICES
- MARINE CONSULTANT, DEWITT DAVIS, IV
- VT MILCOM
- MILITARY GROUP MARKETING
- OCEANA SENSOR TECHNOLOGY
- OCEAN TECHNICAL SERVICES
- Q.E.D. SYSTEMS, INC.
- RICHMOND CONSULTING GROUP
- ROMULUS.L.L.C.
- RS INFORMATION SYSTEMS, INC
- SERCO, INC
- SI-TECH TESTING TÉCNICO
- THE SIGMON GROUP, LLC
- VANWIN COATINGS OF VIRGINIA, LLC
- VSE CORPORATION
- WILLIAMS MULLEN
- WR SYSTEMS, LTD.