



An Association of Professional Maritime Corporations

American Maritime Modernization Association, Inc.

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Subject: Minutes of General Monthly Meeting held on 28 February 2013.

Attached: - Attendee Sign-In Sheet (original only)
- Membership Roster, dated 4/9/13

Members of the American Maritime Modernization Association met at QED, 4646 N Witchduck Road, Virginia Beach, VA at 1:00 PM on Thursday 28 February 2013.

Members in attendance: Ron Verostek, Phoenix Group; Sondra Mayfield, Advex; Nick Clark, George Sharp; Wally Finn, Epsilon; Joe Yurso, QED; Jennifer Whitham, Vanwin; Cindy Walnetski, CLP Resources; David Finke, Eagle Crest; Scotty Britton, LPI; Lynn Hampton, Amsec; Abby Norton, Jo-Kell; Jackie Chen, Computek; Robert Blenner, Delphinus; Lisa Moyer, URS; Gary Lisota, Valkyrie; Gilbert Lozano, B & L Machine; Liliana Hanes, B & L Machine; John Ensey, DDL Omni; Brian Mugrage, MIS; Carl Spraberry, AIT; Cheryl Boyd, AIT; Phone – Jim Taylor

Guests in attendance: None

Opening remarks: At 1:00 PM, the meeting was called to order by Ron Verostek, Phoenix Group. Ron welcomed all in attendance and introductions were made around the room.

Old Business:

1. **Review and approval of the minutes:** Ron asked for acceptance of the minutes and any discussion. The minutes from the January meeting were accepted.
 - A. **Treasurer Report:** The Treasurer, Nick Clark, reported a balance in the treasury of 93,889.41. Nick stated all bills are paid and up to date including the deposit for the March luncheon. Joe reminded everyone the finance committee is still looking for investment opportunities for the funds on hand.
 - B. **Membership Status Report:** David Finke reported that CLP was now a new member and we currently have 52 members. He stated he had invited several companies to join. Ron reminded everyone they should be marketeers. David stated he would be glad to follow up on any leads anyone submits.
 - C. **Association Website Report (<http://www.ammainc.org>):** Website Chair, John Ensey was reported they have some updated logo's of member companies (300 x 300 image) but are still in need of a lot more for the website. John requested everyone submit the logo of their company. The Board has been invited to come to his facility at 1:00 pm next Thursday to look at the new website. They want to get the security completed as they will be migrating servers on Saturday and everything should be up and functional. Ron reminded everyone that the reason for the update on the website was for cyber security. Members will have their own "Members Only" section. Also they are upgrading

technology behind the website. Ron stated he had met with John Larson already and feels they are making good progress. One member per company will have access.

D. Quality Assurance Committee: Don Zimbrow, Committee Chairman was unavailable to report. Ron had made and distributed copies of the minutes from the last meeting. David Finke stated the VSRA is working on their audits. Gary Lisota stated he would bring up audits at the next VSRA meeting. Ron stated we will be starting Fiber Optic audits. Also a letter has gone out concerning welder qual transfers for recommended changes.

E. Safety/Training Committee: Safety Chairman, Wally Finn reported they had their meeting on this month and had discussed OSHA Hazardous communication, 009-74.

F. AMMA Booths for 2012: Bob Blenner was available to report. Ron stated the booth we had for ASNE Day was manned by several members and the booth was in a good location with good traffic. Jim stated the sessions were excellent. He had attended some technical sessions and the content was very good. Joe stated that QED did a good job of manning the booth. Joe stated that ASNE is wrestling with what events they can maintain. They are trying to keep the military attendance up. Bob stated we are in need of new trifolds and new placards. He needs 3 weeks to order and receive new. Event C interferes with the May meeting and AMMA will move the May meeting to the 30th. Bob suggested everyone who attends the Luncheon should receive a lapel pin.

2013 Events

Item	Date	Sponsor	Event	Location	Exhibit Price	Notes
A	Jan 15-17 2013	Surface Navy Association	25 th National Symposium	Hyatt Regency, Crystal City, VA		Did not Participate In 2012
B	Feb 21-22 2013	ASNE	ASNE Day 2013	Hyatt Regency, Crystal City, VA	Complimentary booth in 2012	Exhibited in 2012
C	May 22-23 2013	ASNE and NSWCCD-SSES	Intelligent Ship Symposium (ISS) X	University of Pennsylvania Annenberg Center, Philadelphia PA		Exhibited in 2011
D	June 19-20 2013	ASNE	High Performance Craft Expo (HiPer Craft) 2013	Half Moon Cruise and Celebration Center, Norfolk, VA	ASNE provided Complimentary Booth in 2012	Exhibited in 2012
E	June 25-27 2013	ASNE	Mega Rust 2013: US Navy Corrosion Conference	Newport News Marriott, Newport News, VA		Have never participated
F	Aug 27-28 2013	ASNE	Fleet Maintenance Symposium	Town and Country Resort & Convention Center, San Diego, CA	Registration \$2,400 – ~ 250 for peripherals	Exhibited in 2011 Registered

G. TOPICS FOR DISCUSSION – OLD BUSINESS

Ron first opened the floor for any discussion –

1. **Membership and Dues** – Ron stated today is the last day to get 2 for 1.
2. **NMEC Presentation** – Mike Torrech gave the presentation last month about standardizing training of shipboard trades.
3. **NMD – Navy Maintenance Database** – Accessibility and usability. Gary Lisota stated there was a new version coming out. Joe states it's just so hard to access and he had some people from NAVSEA to come down and witness it. It's an efficiency issue. Gary stated we may want to wait until the new one comes out.
4. **Annual Luncheon** – Carl and Cheryl are handling the information for the luncheon. Joe reminded everyone there was not limit on the number of people who can attend.
5. **JINNI** – this has been cancelled (was supposed to be held on March 7).
6. **Nominations** – Bob Blenner and Scotty Britton will be taking care of the ballots at the luncheon. John asked that there be a write in slot.

H. TOPICS FOR DISCUSSION – NEW BUSINESS

- **Sequestration** - Ron stated it looks like this will be going forward.
 - **Committees** – Ron encouraged everyone to send members to the QA and Safety Committee meetings. Wally stated the members in attendance is still only 8-10 members.
 - **Courses** – Ron stated the last one was on “Root Cause Analysis” . He has met with Mullens on a 3-4 hour course on FAR and DFAR. He has an outline of the course that could be conducted. Another courses that have been talked about are the OSHA 10, Lean and PMP. Ron stated he is always open for suggestions. David said he would sent out another email to see what members would like to suggest.
 - **Sponsorship** – Joe stated that ODU was looking for sponsors. Last year we sponsored with a donation as exhibiting was not beneficial.
1. **Next Regular Meeting:** There will be no general meeting in March as the Luncheon will take place on March 28, 2013. The next general meeting will be 25 April 2013 at the Q.E.D. Systems, Inc Headquarters, 4646 North Witchduck Road, Virginia Beach, VA at 1 P.M.

I. **Adjourn:** 2:12 p.m.
Copy to all members