



An Association of Professional Maritime Corporations

American Maritime Modernization Association, Inc.

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Subject: Minutes of General Monthly Meeting held on 24 January 2013.

Attached: - Attendee Sign-In Sheet (original only)
- Membership Roster, dated 2/20/13

Members of the American Maritime Modernization Association met at OED, 4646 N Witchduck Road, Virginia Beach, VA at 1:00 PM on Thursday 24 January 2013.

Members in attendance: Ron Verostek, Phoenix Group; Sondra Mayfield, Advex; Nick Clark, George Sharp; Wally Finn, Epsilon; Joe Yurso, QED; Jennifer Whitham, Vanwin; Cindy Walnetski, CLP Resources; Rich Essenmacher, Unidyne; Jerome Nixon, Mills Marine; Donald Mills, Mills Marine; Jack Kasiski, URS; Chris Flora, GSI; David Finke, Eagle Crest; Dave Cowan, Tecnico; Scotty Britton, LPI; Michael Torain, Maintenance Ins; Lynn Hampton, Amsec; Randy Bubba, Ameer Bay; Abby Norton, Jo-Kell; Jackie Chen, Computek; Shawn Swofford, Blackmer; Wayne Sanford, Jo-Kell; Charles Biggers, Blackmer

Guests in attendance: Mike Torrech, AMH

Opening remarks: At 1:00 PM, the meeting was called to order by Ron Verostek, Phoenix Group. Ron welcomed all in attendance and introductions were made around the room. Ron stated our guest would be speaking near the end of our meeting.

Old Business:

1. **Review and approval of the minutes:** Ron asked for acceptance of the minutes and any discussion. Discussion of the minutes requested change in the meeting time for TASC and the correct spelling of TASC. Discussion to clarify minutes as written under IDIQ subject. The minutes from the December meeting were then accepted.

A. **Treasurer Report:** The Treasurer, Nick Clark, reported a balance in the treasury of 84,994.64. Nick stated he was in the process of liquidating some of the funds. Meeting was held with the investment committee concerning investment of funds – they discussed with the Board and all were in agreement as to the direction that will be taken and Nick will move forward with the investment. Ron clarified that the Board had established a Finance Committee to see what AMMA could do with investments. Ron stated he had also sent out a letter to all members listing the accomplishments of AMMA for the past year and thanked Jack for his input.

B. **Membership Status Report:** David Finke reported that he had invited several companies to join AMMA and welcomed Mills Marine and CLP who were in attendance. He states that he had several other companies who may join AMMA – XRI, Federal Resources Supply to name a few. He had passed on to these companies that he feels AMMA has a lot to offer. David mentioned that one thing you can tell potential members is that by joining AMMA we eliminate some of the

audit processes by being a member of AMMA. You get credit for being an AMMA member and helps with the audit plans. David stated he feels AMMA is a more socially friendly organization. AMMA is currently at 50 members. Ron stated we are all marketers and encouraged everyone to invite other companies to join.

C. Association Website Report (<http://www.ammainc.org>): Website Chair, John Ensey was unavailable to report. Ron stated that AMMA is in the process of modifying the website but it is not yet ready for a Board review. The update was delayed due to change in personnel who was originally working on the website. Ron stated that the update will be an improvement and more secure.

D. Quality Assurance Committee: Don Zimbardo, Committee Chairman was unavailable to report. David Finke reported that right now it has centered around welder qualification memorandum agreement. David stated that the Government is working on a common manual but this takes time. Ron stated that Don had sent out a memorandum and several people had responded with recommendations. Don Zimbardo has the action to submit this. Joe Yurso stated that he would like to be kept in the loop on what is being reported. The next meeting is scheduled for February 7, 2013.

E. Safety/Training Committee: Safety Chairman, Wally Finn reported they had their meeting on the 16th of January with 8 members in attendance. Several topics that were discussed were: OSHA Recording and Reporting Requirements, Highlights of the VSRA Safety and OSHA 10 hour training. Requirements have changed for authorized trainer and they now have to take an additional course. Cards for training are issued by OSHA. They also discussed and shared some lessons learned and recent injuries. Next meeting will be held February 20, 2013.

F. AMMA Booths for 2012: Bob Blenner was unavailable to report. Ron stated we had a complimentary booth space for ASNE Day (B) and that a watchbill is circulating and needs assistance with getting the booth there and working. Joe stated that any company that is going to this event should get a AMMA placard to display on their booth. Joe stated that the brochure also needs to be updated. He stated that he knows the company that did the last brochure which hopefully would minimize cost if we go back to them.

2013 Events

Item	Date	Sponsor	Event	Location	Exhibit Price	Notes
A	Jan 15-17 2013	Surface Navy Association	25 th National Symposium	Hyatt Regency, Crystal City, VA		Did not Participate In 2012
B	Feb 21-22 2013	ASNE	ASNE Day 2013	Hyatt Regency, Crystal City, VA	Complimentary booth in 2012	Exhibited in 2012
C	May 22-23 2013	ASNE and NSWCCD-SSES	Intelligent Ship Symposium (ISS) X	University of Pennsylvania Annenberg Center, Philadelphia PA		Exhibited in 2011

D	June 19-20 2013	ASNE	High Performance Craft Expo (HiPer Craft) 2013	Half Moon Cruise and Celebration Center, Norfolk, VA	ASNE provided Complimentary Booth in 2012	Exhibited in 2012
E	June 25-27 2013	ASNE	Mega Rust 2013: US Navy Corrosion Conference	Newport News Marriott, Newport News, VA		Have never participated
F	Aug 27-28 2013	ASNE	Fleet Maintenance Symposium	Town and Country Resc & Convention Center, San Diego, CA	Registration \$2,400 – ~ 250 for peripherals	Exhibited in 2011 Registered

G. TOPICS FOR DISCUSSION – OLD BUSINESS

Ron first opened the floor for any discussion –

1. **Membership and Dues** – Previously discussed herein.
2. **Website** – Previously discussed herein.
3. **AMMA Funds** – Previously discussed herein.
4. **Annual Luncheon** – Carl took the lead with this. The luncheon will be held on March 28, 2013.
5. **TASC** – Previously discussed herein.
6. **Nominations** – Bob Blenner has volunteered to take the lead on this.
7. **IDIQ** – Jack Kasiski stated that Lynn also wants to be involved in this. Currently they are just waiting on the political process to be resolved then will go from there. Ron mentioned that he had sent out an email with several letters attached concerning funds/sequestration. He stated that the VSRA is taking action by writing and sending letters to their members encouraging them to the do the same. Continuing resolution is still an issue on top of independent actions being taken.

H. TOPICS FOR DISCUSSION – NEW BUSINESS

- **Guest Speaker** – Mike Torrech with AMH. Mike discussed the need to have trades be trained on a national level. He passed out brochures with information on training, both written and practical testing. He discussed the need for defined criteria for trades, training and assessment credentials with National Database verification. He stated that this program raises the quality of the workforce with testing in both written and performance based. The cost for this investment is a one time cost investment.

- **Navy Maintenance Data Base** – Joe stated the NMD is a complicated system and they need help in improving the system. He would like to see this put on the JINNI Agenda. Jack suggested that this be discussed with the Board and if any member company has issues to feel free to bring them to the attention of the Board. Wally mentioned that one issue is there is no notification on the contractors side.
- 1. **Next Regular Meeting:** The next general meeting will be 28 February 2013 at the Q.E.D. Systems, Inc Headquarters, 4646 North Witchduck Road, Virginia Beach, VA at 1 P.M.
- I. **Adjourn:** 2:26 p.m.
Copy to all members