



An Association of Professional Maritime Corporations

American Maritime Modernization Association, Inc.

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COMMITTEES

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Vacant

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Subject: Minutes of General Monthly Meeting held on 27 September 2012.

Attached: - Attendee Sign-In Sheet (original only)
- Membership Roster, dated 8/23/12

Members of the American Maritime Modernization Association met at URS Federal Services, 4565 Progress Road, Norfolk, Virginia Beach, VA at 1:00 PM on Thursday 27 September 2012.

Members in attendance: Ron Verostek, Phoenix Group; Sondra Mayfield, Advex; Scotty Britton, LPI; Don Zimbardo, VT Group; Fred Lowack, L-3 Unidyne; Nick Clark, George Sharp; Wally Finn, Epsilon; Jack Kasiski, URS; David Finke, Eagle Crest Ent; Phone in: Jim Taylor, Bob Blenner and Rich Essenmacher

Guests in attendance: None

Opening remarks: At 1:00 PM, the meeting was called to order by Ron Verostek, Phoenix Group. Ron welcomed all in attendance and introductions were made around the room.

Old Business:

1. **Review and approval of the minutes:** The minutes from the August meeting were reviewed and accepted.
 - A. **Treasurer Report:** The Treasurer, Nick Clark, reported a balance in the treasury of 86,442.71. Nick reported that the 69K currently in T-Bills would not be renewed once they come due. Ron requested the Board meet to discuss what we will do at that time. Jim stated that the money should be used for the purpose of benefitting all members. It should be a staging area for the next event. Fred suggested that be a Board decision.
 - B. **Membership Status Report:** No Membership Chairman at this time. Ron stated he we currently have 50 members and there are still 5 members with outstanding dues. Scotty, Ron and Jack all volunteered to contact several of the members about outstanding dues.
 - C. **Association Website Report (<http://www.ammainc.org>):** Website Chair, John Ensey was unavailable to report. Ron reported that discussions have been held about making a members only section in the website based on all the issues with cyber security. Each company will get a password to access member section. Possibly have this in the next month or so. Ron urged everyone to use the website and provide any feedback.
 - D. **Quality Assurance Committee:** Don Zimbardo, Committee Chairman reported they met on Sep 6, 2012 with 7 member companies in attendance. Don stated they discussed RMC having their own Std Items and Carl Sprayberry's concerns

brought up at the last meeting about welder quals. They will have 2 speakers at the November meeting to address those concerns. Also discussed was the Safety Seminar being held at ODU which is coming up sponsored by VSRA. The next meeting will be held on October 4, 2012.

E. Safety/Training Committee: Safety Chairman, Wally Finn reported that the last meeting was cancelled due to conflict with the FMMS being held on the same day. He requested an updated member Roster to make sure that all members can be notified of upcoming meetings.

F. AMMA Booths for 2012: Bob Blenner reported we were done for the year with events and he will start to gather information for next year. He reported that the normal volunteers were at the FMMS and that a couple prospective members were met. He asked for confirmation if AMMA wants to register for the San Diego, CA FMMS next year? Ron stated yes we want to go ahead and register. Jim stated if we register now we can request location.

2012 Events

Item	Date	Sponsor	Event	Location	Theme	Exhibit Price	Notes
A	Jan 10-12 2012	Surface Navy Association	24 th National Symposium	Hyatt Regency, Crystal City, VA	A Credible source in Uncertain times	TBD	Did not Participate
B	Feb 9-10 2012	ASNE	ASNE Day 2012	Hyatt Regency, Crystal City, VA	Naval Warfare – Critical Engineering Challenges	Complimentary	Exhibited
C	May 8-10 2012	ASNE	Multi Agency Craft Conference (MACC 2012)	JEB Ft Story – Little Creek	Schedule in doubt	TBD	Cancelled
D	May 15-17 2012	AFCEA & Naval Institute	Joint Warfighting Conference 2012	Virginia Beach Convention Ctr Virginia Beach, VA	How do we leverage Successes of Joint & Coalition Warfare?	TBD	Did not Participate
E	June 12-14 2012	ASNE	Mega Rust 2012: US Navy Corrosion Conference	Town and Country Resort & Convention Center, San Diego, CA		Registration \$1,650 – 1950 ~ 500 for peripherals	Did not Participate
F	June 26-27 2012	ASNE	High Performance Craft Expo (HiPer Craft) 2012	Half Moon Cruise and Celebration Center, Norfolk, VA		Complimentary	Exhibited
G	Sept 18-19 2012	ASNE	Fleet Maintenance Symposium	Virginia Beach Convention Ctr Virginia Beach, VA	Achieving confidence In Fleet Readiness Through Innovation, Best Practices and Adherence to Engineered Standards	Reg Space @ \$2150.00 ~ 250.00 peripherals	Exhibited

G. TOPICS FOR DISCUSSION – OLD BUSINESS

Ron first opened the floor for any discussion –

1. **Root Cause Analysis** - Ron reported this was a success with 68 feedback forms handed out with 25 responses. Ron stated he appreciated Wes coordinating the event and AMSEC for hosting. Most of the feedback stated they would have liked to have had more time and examples. Overall the response was positive. Many stated they planned to use the processes. Many would like to see workshops on ISO and CMMI. Jack stated his company just received certification in ISO and would be more than willing to share information and that in early October had a CMMI expert coming in. Any AMMA members interested should contact Jack for more information.

H. TOPICS FOR DISCUSSION – NEW BUSINESS

- **PCMS Course** – Ron stated there were 12 students from 4 companies.
- **Annual Membership** – Previously discussed.
- **FMMS** – No further feedback to report. Jack Kasiski mentioned that due to travel restrictions maybe we should check to see if the travel restrictions would still be in place. Jim Taylor stated he felt it allowed more opportunity to talk to one another and other businesses.
- **IDIQ** - Jack stated on October 5 he would possibly have another meeting. Sees some good objective roles for IDIQ's to improve the culture and make our Navy ready. With everything that has happened with schedules they get caught in scheduling repairs. What process to get focused earlier? Need to be proactive Ron suggested this may be a topic to bring up at the JINNI meeting.
- **Email addresses** – Ron requested everyone check the roster to make sure email addresses are up to date as he has received several returns.
- **JINNI** – This has been rescheduled for October 26, 2012. As an association we are signed up for one of the sessions on the panel. Any input with regard to this panel would be greatly appreciated.
- **Notification in Va-Pilot of new Board Members** – Ron stated he would check on this.
- **Variances in Interpretation** – Bob Blenner stated his company recently went through a QMS audit and the response was 3 pages of nothing substantial. NSSA says one thing and you modify to comply and then when you resubmit another person finds something else. Meeting with Aldridge. Jack stated he could present something to Hirschman if he would like. Fred suggested this is another topic we should discuss at the JINNI meeting. Don stated they run into this all the time with RMCO. Jack said he would be glad to present some of these issues to Hirschman. Jim stated this is something we should bring as an organization. And issues should be real problems based on variances in interpretation. The association should provide the forum.

- **Electronics** – Fred Lowack stated if you go on a sub on the Pacific coast you can have no electronics effective Oct 1, 2012.
 - **AMMA Funds** – Jack mentioned we might consider advertisement concerning Sequestration. Jim stated he didn't feel we would get the results for our money. Any one who needs to know, already knows.
1. **Next Regular Meeting:** The next general meeting will be 25 October 2012 at the Q.E.D. Systems, Inc Headquarters, 4646 North Witchduck Road, Virginia Beach, VA at 1 P.M.
 - I. **Adjourn:** 2:15 p.m.
Copy to all members