



*An Association of Professional Maritime Corporations*

**American Maritime Modernization Association, Inc.**

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**Subject:** Minutes of General Monthly Meeting held on 26 January 2012.

**Attached:** - Attendee Sign-In Sheet (original only)  
- Membership Roster, dated 2/16/12

Members of the American Maritime Modernization Association met at Q.E.D. Systems, N. Witchduck Road, Virginia Beach, VA at 1:00 PM on Thursday 1 December 2011.

**Members in attendance:** Joe Yurso, QED Systems; Sondra Mayfield, Advex; Diane Ostby, CDI; Robert Caldwell, Romulus; Nick Clark, GG Sharp; David Streett, Valkyrie; Bob Blenner, Delphinus; Jennifer Whitham, Vanwin Coatings; Lou Hilger, WR Systems; Fred Lowack, L-3 Unidyne; Scotty Britton, LPI; Jed Jarrett, Tecnico; David Leon, GSI; Randy Bubb, Amee Bay; Cliff Motley, Delphinus; Mike Ryan, QED; Ron Verostek, Phoenix-Group; Phone – Jim Taylor

**Guests in attendance:** None

**Opening remarks:** At 1:00 PM, the meeting was called to order by Joe Yurso, Q.E.D. Systems. Joe welcomed all in attendance and introductions were made around the room. Joe requested everyone to review the Roster and make any corrections.

**Old Business:**

1. **Review and approval of the minutes:** The minutes from the December meeting were reviewed and the motion was made and seconded to accept the minutes. The motion was approved.
- A. **Treasurer Report:** The Treasurer, Nick Clark, reported a treasury balance of \$83,571.11 (69K in treasury bill with balance in checking). At this time all bills are paid and up to date including ASNE Symposium. Nick stated anyone who wanted to see a more detailed report was welcomed to view it.
- B. **Membership Status Report:** We currently have no Membership Chairman and Joe would like for everyone to carry a flyer and pass it on to any company that we think may be interested in joining. Joe encouraged everyone to solicit new members. Joe urged other members to step up and take on the role of committee chairman.
- C. **Association Website Report (<http://www.ammainc.org>):** Website Chair, John Ensey was unavailable to report. Joe also urged everyone to look at the website and make sure that the most current information is posted. Joe urged everyone to use the website and provide any feedback as this is our responsibility.
- D. **Quality Assurance Committee:** Carl Spraberry has been instrumental in getting this committee back up and on track. Don Zimbrow has agreed to Chair this

committee. Joe encouraged everyone to have representation at these meetings. There are a lot of changes coming out and we all need to be aware. Joe mentioned that the next JINNI meeting after the ASNE Day will not be until September at the FMMS. No planning meetings are scheduled prior to this meeting. Fred Lowack suggested that AMMA be proactive and suggest a “virtual” meeting prior to the meeting in September. Joe stated he would be glad to do that but needs clarification on the driving force. Jim Taylor suggested waiting until after the ASNE Day in February.

**E. Safety/Training Committee:** Cliff Motley, Delphinus has agreed to take on the role of Chairman. This past meeting only had 9 members in attendance and Cliff stated he was a little disappointed. Cliff stated he would like to have a co-chair and Nick Clark stated he might know someone who could help. He is looking for guidance on what is expected and what members would like the committee to focus on. What issues/direction should the Safety Committee go? 009-74 will effect a majority of everyone who works shipboard. Once this goes into effect you will have 60 days to have employees certified. Discussions were held on some near misses “Proprietary” - things we need to share and learn from one another. The meeting has been changed to the 3<sup>rd</sup> Wednesday of each month with the next meeting being held on Feb 15, 2012 at 1:00 p.m.. Fred Lowack recommends getting on the Navy Safety mailing list. Joe mentioned that sometimes it's not the worker but the lack of Supervision to enforce and make sure areas are safe for workers. Meetings need to be meaningful and helpful.

**F. AMMA Booths for 2010:** Bob Blenner, reported AMMA has accepted Item B and Carl Spraberry has agreed to take the booth and set up/take down. Anyone who is attending this event is requested to assist with the watch bill. QED has some volunteers already scheduled for Thursday afternoon to assist. Jim Taylor and Ron Verostek both stated they would assist. Joe mentioned anyone else that might have a booth to please get an AMMA logo to display at their booth as well. The booth is currently set up at Carl Spraberry's office and Joe is going to go by and look at it. Joe also mentioned anyone who has handouts they would like to give to AMMA to pass out for their companies as well to please provide them. Jim Taylor mentioned that anyone manning the booth should mention that we participate in the JIMMI planning and emphasize the importance of our role – “Brag” a little. At this time Event C is in doubt.

2011 Events

Item	Date	Sponsor	Event	Location	Theme	Exhibit Pri	Notes
A	Jan 11-13 2011	Surface Navy Association	23 <sup>rd</sup> Annual Symposium	Hyatt Regency, Crystal City, VA	Surface Warfare: Relevant Capabilities For a Challenging Future		Exhibited In 2009
B	Feb 10-11 2011	ASNE	ASNE Day 2011	Hyatt Regency, Crystal City, VA	Thinking Outside the Hill		Did not exhibit
C	May 10-12 2011	AFCEA & Naval Institute	Joint Warfighting Conference and Exposition	Virginia Beach Convention Ctr Virginia Bach, VA	How Do We Leverage Successes of Joint & Coalition Warfare?	TBD	Did not exhibit

D	May 25-26 2011	ASNE & NSWCCD-SSES	Intelligent Ship Symposium	Drexel University Philadelphia, PA		Reg Space @ \$1400.00 Plus Incidentals	Exhibited in 2009 <b>Registered</b>
E	June 6-9 2011	ASNE	Mega Rust 2011: U.S. Navy Corrosion Conference	Old Dominion University		TBD	Did not exhibit
F	June 14-16 2011	ASNE & NSWCCD – SSES	Multi Agency Craft Conference (MACC 2011)	Joint Expeditionary Base, Little Creek Fort Story		TBD	Did not exhibit
G	Aug 30-31 2011	ASNE	Fleet Maint & Modernization Symposium (FMMS)	Town & Country Hotel, San Diego, CA		Reg Space @ \$2150.00/ Shipping – \$800.00	JINNI Meeting Also <b>Registered</b>

**G. TOPICS FOR DISCUSSION – OLD BUSINESS**

Joe first opened the floor for any discussion –

1. **Local Travel Clause** - Joe stated this is being worked on several levels. Anyone who has one of these contracts is requested to please contact Joe.
2. **Participation in Committees** – Mr. Yurso encouraged everyone to continue to participate in the various committees.
3. **Annual Luncheon/local VIP meeting** – At the ASNE joint dinner meeting Joe mentioned that the Training Library is not open to industry and will be sending an email to McCoy. Within 24 hours of sending the email, he received an answer that the Shipyard fully supports this and it is now in the hands of Sharon Smoot for action. Joe has requested feedback as to whether we should do a luncheon and if so – When? And input for a possible speaker. Joe requests this information within the week.
4. **Navy Management changes for information** – Joe stated there are some retirement rotations coming up this year so there will be some further changes. Vice Adm McCoy has agreed to stay another year.
5. **Implementation of Navy Standard Welding Procedures**– Joe stated there is nothing more to report.
6. **FAR Changes to Executive Order** – No changes.
7. **RAPID Gate** – This is now in effect – taking about 2 ½ months to get approvals for personnel.

8. **Organizational Conflict of Interest** – Joe mentioned ethics training requirements and documentation to prove you have done this.

#### H. TOPICS FOR DISCUSSION – NEW BUSINESS

1. **Nominations** – George Hill has agreed to head the nomination committee. Joe stated he is looking for more activity in roles and expanding the Board and request everyone to get involved.
2. **AMMA Direction** – Joe stated we need to look at the value of having a greater number of members. Possibly change what the booth looks like and maybe the flyers. Sondra Mayfield mentioned everyone should try to come up with positive points that AMMA represents that would be meaningful in getting new members and broadening the base of AMMA and still be meaningful.
3. **Next Regular Meeting:** The next general meeting will be 22 March 2012 at the Q.E.D. Systems, Inc Headquarters, 4646 North Witchduck Road, Virginia Beach, VA at 1 P.M.

I. **Adjourn:** 2:30 p.m.

Copy to all members