



An Association of Professional Maritime Corporations

American Maritime Modernization Association, Inc.

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Subject: Minutes of General Monthly Meeting held on 28 July 2011.

Attached: - Attendee Sign-In Sheet (original only)
- Membership Roster, dated 6/16/11

Members of the American Maritime Modernization Association met at Q.E.D. Systems, N. Witchduck Road, Virginia Beach, VA at 1:00 PM on Thursday 28 July 2011.

Members in attendance: Joe Yurso, QED Systems; Sondra Mayfield, Advex; Robert Caldwell, Romulus; Paul Striffler, NDI; Nick Clark, GGS; Bob Blenner, Delphinus; Kyle Whipple, Epsilon; Diane Ostby, CDI; Fred Lowack, L3 Unidyne; Call in: Mike Cosca, USI; Jim Taylor, Epsilon, Charlie Ellin

Guests in attendance: None

Opening remarks: At 1:00 PM, the meeting was called to order by Joe Yurso, Q.E.D. Systems. Joe welcomed all in attendance. Introductions were made around the room. Joe encouraged all members to invite other companies to join AMMA.

Old Business:

1. **Review and approval of the minutes:** The minutes were reviewed and the motion was made and seconded to accept the minutes. The motion was approved.
- A. **Treasurer Report:** The Treasurer, Nick Clark, was available to report a balance of \$91,409.39. At this time all bills are paid and up to date. Nick will arrange for an audit to be done. Currently there are still 3 to 4 companies that still owe dues. Joe urged everyone to get with the appropriate personnel at their company to make sure their dues are paid.
- B. **Membership Status Report:** Membership Chair, John McGrath, was unavailable to report. Joe requests everyone to continue to solicit companies to join and that information can be obtained on the website. Currently AMMA has 49 companies.
- C. **Association Website Report (<http://www.ammainc.org>):** Website Chair, John Ensey was unavailable to report. Joe also urged everyone to look at the website, use the website and provide any feedback.
- D. **Quality Assurance Committee:** QA Chairman, David Finke was unavailable to report. Joe stated that David is getting frustrated with the low attendance. Nick suggested doing the same thing the Safety Committee is doing to boost attendance. Jim Taylor stated with all the issues with QA recently that we do need to have a strong QA. Jim suggest getting Government QA involved and that would heighten our visibility. Jim stated that the JINNI meeting was based on the JINNI priority list and had a presentation on issues related to QA.

E. Safety/Training Committee: Safety Chairman, Michael Cosca phoned in to report the July meeting had to be cancelled due having to go out of town. Next meeting will be held August 15, 2011. A speaker is planned for the next meeting. On August 10th, an Advisory Board meeting is scheduled. This is being done quarterly to discuss how AMMA can become more visible. Joe suggested getting a list of Safety Personnel in charge of Facilities and was in agreement that AMMA needs to become more visible. Robert Caldwell requested he mention the Safety Training being held this year.

F. AMMA Booths for 2010: Bob Blenner, Delphinus reported that AMMA will present at the FMMS Symposium based on the watch bill looking as if there will considerable support from member companies. Bob will ship the booth and handouts. Bob will also arrange for tables and chairs to be at the AMMA booth.

2011 Events

Item	Date	Sponsor	Event	Location	Theme	Exhibit Pri	Notes
A	Jan 11-13 2011	Surface Navy Association	23 rd Annual Symposium	Hyatt Regency, Crystal City, VA	Surface Warfare: Relevant Capabilities For a Challenging Future		Exhibited In 2009
B	Feb 10-11 2011	ASNE	ASNE Day 2011	Hyatt Regency, Crystal City, VA	Thinking Outside the Hill		Did not exhibit
C	May 10-12 2011	AFCEA & Naval Institute	Joint Warfighting Conference and Exposition	Virginia Beach Convention Ctr Virginia Bach, VA	How Do We Leverage Successes of Joint & Coalition Warfare?	TBD	Did not exhibit
D	May 25-26 2011	ASNE & NSWCCD-SSES	Intelligent Ship Symposium	Drexel University Philadelphia, PA		Reg Space @ \$1400.00 Plus Incidentals	Exhibited in 2009 Registered
E	June 6-9 2011	ASNE	Mega Rust 2011: U.S. Navy Corrosion Conference	Old Dominion University		TBD	Did not exhibit
F	June 14-16 2011	ASNE & NSWCCD – SSES	Multi Agency Craft Conference (MACC 2011)	Joint Expeditionary Base, Little Creek Fort Story		TBD	Did not exhibit
G	Aug 30-31 2011	ASNE	Fleet Maint & Modernization Symposium (FMMS)	Town & Country Hotel, San Diego, CA		Reg Space @ \$2150.00/ Shipping – \$800.00	JINNI Meeting Also Registered

G. TOPICS FOR DISCUSSION – OLD BUSINESS

Joe first opened the floor for any discussion –

1. **Local Travel Clause** - Joe stated Elliot Branch has taken this on and they are currently researching this.
2. **Participation in Committees** – Mr. Yurso encouraged everyone to continue to participate in the various committees.
3. **Annual Luncheon/local VIP meeting** - Joe is working with ASNE to see if they want to do another joint meeting. No additional information on speaker for luncheon at this time.
4. **Navy Management changes for information** – Joe stated that most of the changes have been accomplished at this time.
5. **Implementation of Navy Standard Welding Procedures**– Joe stated the Navy is still continuing to work on this. It is still a topic on the JINNI Agenda.
6. **FAR Changes to Executive Order** – This is now a law and Joe does not anticipate any changes at this time.
7. **RAPID Gate** – This will be in effect November 1, 2011. If you have 25 employees they will come to you. Passes will only be issued through day passes if not registered with Rapid Gate. Every region has submitted complaints.
8. **Organizational Conflict of Interest** – Joe mentioned that some things will be coming out soon.
9. **Joint Dinner Meeting** – Joe will pursue this in September as ASNE is currently not meeting over the summer.

H. TOPICS FOR DISCUSSION – NEW BUSINESS

1. **AMMA Dues** – Joe encouraged anyone with unpaid dues to contact the appropriate personnel at their company to have this taken care of.
2. **Documentation** – Robert Caldwell mentioned the Navy is going back on previous and current contracts for the San Diego Class to verify check points and document every paragraph of the statement of work. Documentation will increase.
3. **Next Regular Meeting:** The next general meeting will be 22 September 2011 at the Q.E.D. Systems, Inc Headquarters, 4646 North Witchduck Road, Virginia Beach, VA at 1 P.M.

I. **Adjourn:** 2:05 p.m.
Copy to all members