



An Association of Professional Maritime Corporations

American Maritime Modernization Association, Inc.

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Subject: Minutes of General Monthly Meeting held on 24 March 2011.

Attached: - Attendee Sign-In Sheet (original only)
- Membership Roster, dated 4/14/11

Members of the American Maritime Modernization Association met at Q.E.D. Systems, N. Witchduck Road, Virginia Beach, VA at 1:00 PM on Thursday 24 March 2011.

Members in attendance: Joe Yurso, QED Systems; Sondra Mayfield, Advex; Ron Verostek, Phoenix-Group; John McGrath, Gillmann Services; Carl Spraberry, AIT; Michael Cosca, USI; Robert Caldwell, Romulus; Diane Ostby, CDI Marine; Jennifer Whitham, Vanwin; Brian Mugrage, MIS; David Finke, L-3 Unidyne; Bob Blenner, Delphinus; Randy Turlington, Tecnico; Scotty Britton, LPI; Fred Lowack, L-3 Unidyne; Wayne Bromwell, GDIT; Lee Benz, Prosoft; Nick Clark, George Sharp; Steve Cherry, WR Systems; Max Bradshaw, LCE; DeWitt Davis, Marine Consultants

Guests in attendance: Bob White, Monarch Bank; Melissa Morele; Capital Consultants; Debbie Orgeron, Capital Consultants

Opening remarks: At 1:00 PM, the meeting was called to order by Joe Yurso, Q.E.D. Systems. Joe welcomed all in attendance. Introductions were made around the room of each member in attendance. Joe encouraged all members to invite other companies to join AMMA.

Old Business:

1. **Review and approval of the minutes:** The minutes were noted to have 1 minor change in section 1.A, Treasurer Report of "due" to "dues". The motion was made and seconded to accept the minutes. The motion was approved.
- A. **Treasurer Report:** The Treasurer, Nick Clark, reported a balance of \$85,976.32. At this time all bills are paid and up to date. Joe urged everyone to get with the appropriate personnel at their company to make sure their dues are paid.
- B. **Membership Status Report:** Membership Chair, John McGrath, reported on his committee. John has contacted several members of the disbanded American Shipbuilding Association (ASA) and requested if anyone knows of someone on the roster that they would like to invite to join AMMA to please contact him. Joe. Yurso requests everyone to continue to solicit companies to join and that information can be obtained on the website. Currently AMMA has 49 companies.
- C. **Association Website Report (<http://www.ammainc.org>):** Website Chair, John Ensey. John has posted the most up to date ByLaws on the website. Everyone is urged to look at the website, use the website and provide any feedback.

D. Quality Assurance Committee: QA Chairman, David Finke reported the committee has restarted audits. The committee is working to prepare any company that does technical type work in order to help prepare them for outside audits. Working towards getting guest speakers for upcoming meetings. Joe stated it is becoming more and more important issue for QA to be ready for audits per NSSA. Joe would like to see AIT companies shine.

E. Safety/Training Committee: Safety Chairman, Michael Cosca was available to report. Mike stated there has been good attendance since the first of the year and thanked everyone who has had representation and encouraged everyone to make sure they have a representative at the upcoming meetings. Working on a survey for health and safety and it is approximately 75% complete. The committee has already had confined space training and have topics set through July. Looking at doing field excursions as well. They have established an Advisory Board who are meeting prior to the monthly meeting. Joe encouraged everyone to support attendance.

F. AMMA Booths for 2010: Bob Blenner, Delphinus was available to report on upcoming events. AMMA is already registered for Item D and G. Item C is a different audience then who most AIT's would work with. Item E would be part of the AIT audience as AMMA does have members that are coating companies. Joe stated AMMA would do a booth if those companies would take the lead in manning it. This will be a continued action item. Item F was done by AMMA 3-4 years ago, it was well attended with a lot of OEM's but appears to be expensive due to having to pay for personnel manning the booth. Bob will get some AMMA emblems to pass out to companies exhibiting. Item G runs in conjunction with the JINNI meeting.

2011 Events

Item	Date	Sponsor	Event	Location	Theme	Exhibit Pri	Notes
A	Jan 11-13 2011	Surface Navy Association	23 rd Annual Symposium	Hyatt Regency, Crystal City, VA	Surface Warfare: Relevant Capabilities For a Challenging Future		Exhibited In 2009
B	Feb 10-11 2011	ASNE	ASNE Day 2011	Hyatt Regency, Crystal City, VA	Thinking Outside the Hill		Did not exhibit
C	May 10-12 2011	AFCEA & Naval Institute	Joint Warfighting Conference and Exposition	Virginia Beach Convention Ctr Virginia Bach, VA	How Do We Leverage Successes of Joint & Coalition Warfare?	TBD	Did not exhibit
D	May 25-26 2011	ASNE & NSWCCD-SSES	Intelligent Ship Symposium	Drexel University Philadelphia, PA		Reg Space @ \$1400.00 Plus Incidentals	Exhibited in 2009 Registered
E	June 6-9 2011	ASNE	Mega Rust 2011: U.S. Navy Corrosion Conference	Old Dominion University		TBD	Did not exhibit

F	June 14-16 2011	ASNE & NSWCCD – SSES	Multi Agency Craft Conference (MACC 2011)	Joint Expeditionary Base, Little Creek Fort Story		TBD	Did not exhibit
G	Aug 30-31 2011	ASNE	Fleet Maint & Modernization Symposium (FMMS)	Town & Country Hotel, San Diego, CA		Reg Space @ \$2150.00/ Shipping – \$800.00	JINNI Meeting Also Registered

G. TOPICS FOR DISCUSSION – OLD BUSINESS

1. **Nominating Committee** – Ron Verostek and Bob Blenner passed out the ballots for the election of Board Members. Ron noted that a member must be paid and in good standing to be elected. Joe stated that at this time he considered everyone to be in good standing. Request for nominations from the floor were made – no additional names were added to the ballot. Everyone in attendance cast their votes. The ballots were gathered and counted by both Ron Verostek and Bob Blenner. Results of the vote were all 9 members running were elected to the Board. Joe thanked Diane Ostby and George Hill, who did not elect to rerun for their service and congratulated all who were elected.
2. **JINNI Planning Session in Arlington** – Joe discussed the Navy’s top 11 items as being: Planning and Estimating; Proposals; Productivity; Overhead; Safety; QA; Work Control; Software Tools; Government Check Points; Sharing of Data; and Contract Protests.
3. **Local Travel Clause** - Joe did a presentation on local travel back in February. The presentation was well received but no further implementation. Joe stated that the main issue was that it gave AMMA visibility.
4. **Participation in Committees** – Mr. Yurso encouraged everyone to participate in the various committees.
5. **Annual Luncheon/local VIP meeting** - Joe has done nothing further on the Annual luncheon. A VIP meeting has been scheduled with RADML Murdoch and RADM (Sel) Gale for April 21st to be held at the Virginia Beach Library from 9:00 a.m. to 10:00 a.m. Joe suggested questions to be submitted and confirmation of who will be attending. Joe will send out a reminder about a week prior to the meeting.
6. **Implementation of Navy Standard Welding Procedures**– Joe stated that this is still being worked on.

7. **FAR Changes to Executive Order** – Joe stated there are no new developments other than being implemented.
8. **RAPID Gate** – This will be in effect by the end of the year on the East Coast.
9. **Joint Dinner Meeting** – Joe stated that he will try and make arrangements to have another joint dinner meeting with ASNE.

H. TOPICS FOR DISCUSSION – NEW BUSINESS

1. **AMMA Dues** – Joe stated there has been a fairly good response to invoices being paid.
- I. **Next Regular Meeting:** The next general meeting is scheduled for 28 April 2011 at the Q.E.D. Systems, Inc Headquarters, 4646 North Witchduck Road, Virginia Beach, VA at 1 P.M.
- J. **Adjourn:** 2:00 p.m.
Copy to all members