



An Association of Professional Maritime Corporations

American Maritime Modernization Association, Inc.

BOARD OF DIRECTORS

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COMMITTEES

Membership

Need a Chair

Quality

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Safety

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Subject: Minutes of General Monthly Meeting held on 24 June 2010.

Attached: - Attendee Sign-In Sheet (original only)
- Membership Roster, dated 6/20/10

Members of the American Maritime Modernization Association met at Q.E.D. Systems, N. Witchduck Road, Virginia Beach, VA at 1:00 PM on Thursday 24 June 2010.

Members in attendance: Joe Yurso, QED Systems; Carl Spraberry, Advanced Integrated Technologies (AIT); Diane Ostby, CDI Marine; Sondra Mayfield, Advex; Nick Clark, George G Sharp; Max Bradshaw, LCE; Bob Blenner, Delphinus; Steve Cherry WR Systems; Robert Caldwell, ROMULUS; Jan Lewis, Tecnico; Coreen Rayburn, AIT; Tom Barbour, Jo-Kell, Inc; Lou Gomez, Dresser-Rand; Tom Kiernan, Maersk Line; Karen Bruer, Ameer Bay; Dewitt Davis, Marine Consultants; David Finke, Unidyne; Keith Evans, LPI Technical; Jim Taylor (phone); Bill Compton (phone); Charlie Ellin, AMSEC (phone)

Guests in attendance: John McGrath, Gillman Services. Mr. McGrath distributed pamphlets of his company and expressed he would like to join AMMA.

Opening remarks: At 1:00 PM, the meeting was called to order by Joe Yurso, Q.E.D. Systems. Mr. Yurso welcomed all in attendance. Mr. Yurso had everyone go around the room and introduce themselves. Mr. Yurso encouraged all members to invite other companies to join AMMA.

Old Business:

1. **Review and approval of the minutes:** The motion was made and seconded to accept the minutes. The motion was approved.
- A. **Treasurer Report:** The Treasurer, Nick Clark, provided the Treasurer's Reports for May 2010. The ending balance is \$85,662.24. A copy of the outstanding AMMA dues was provided to the Board of Directors. Two companies paid today. Nick will send an updated list of outstanding dues to Mr. Yurso. The motion was made and seconded to accept the report. The motion was approved.
- B. **Membership Status Report:** There is still no membership chairman for this position. Still looking for a volunteer. Mr. Yurso is continuing to solicit companies to join and encouraged everyone to invite others to become members. Currently holding at 49 companies.
- C. **Association Website Report (<http://www.ammainc.org>):** John Ensey, DDL OMNI, the Website Chairman, updates the website status. Mr. Yurso requested anyone with photos of annual luncheons to please forward them to him. Mr. Yurso also encouraged everyone to please review the website regularly.

- D. Quality Assurance Committee:** David Finke reported on the QA committee meeting that was held this month. They are trying to revitalize the committee. Had 12 companies represented at this months meeting. They have 4 welding audits left over from last year. The target is to have these completed by 7-31-10. Connector and Fiber audit – hope to have started by late summer and completed by end of the year. They are hoping to combine audits and accomplish every 2 years. A speaker is planned for next meeting to be held on July 15, 2010 with lunch being held first. Date may shift based on speakers availability. Discussions were held on ways to improve attendance. Lengthy discussions were held on Ship cost Reduction – cost savings of 5 mil per year, more stringent control on welders quals, eliminate conflicts between manuals. Karen Bruer suggested AMMA offer assistance/support – discussions were held. Motion was made to write letter of support – vote was taken and agreed. Karen will write a letter. VSRA does not have a written agreement that can be produced at this time.
- E. Safety/Training Committee:** Jolean has relayed to Mr. Yurso that she needs to step down as chairman. Navy has had some major problems with electrical safety in the past year. OSHA is marching towards everyone having a written Safety Plan. Four people were in attendance at the Safety Meeting - Next Safety meeting will be held on July 19, 2010.
- F. AMMA Booths for 2010:** Booth has been paid for along with the “Give Aways” for the Fleet Maintenance Symposium on September 14-15th. Need a final list of company members for the placards. New pamphlets need to be updated. Carl Spraberry suggested a committee be formed to review the pamphlets and information contained therein. Need volunteers. The MAC Event has been cancelled this year. It will be held next year in the June time frame.

2010 Events

Item	Date	Sponsor	Event	Location	Theme	Exhibit Price	Notes
D	May 11-13	NSWCCD Combatant Craft	Multi Agency Craft Conf (MACC 2010)	NAB Little Creek (CANCELLED)	Technical Innovations & Tactical Applications	Costs TBD for 10' x 10' booth	AMMA exhibited in 2006
E	Sep 14-15	ASNE	Fleet Maintenance Symposium	Virginia Beach Convention Ctr	Meeting Challenges: Warfighting Effectiveness, Current Readiness, Service Life, Affordability	\$1,700 for regular space / \$2,000 premium	JINNI Scheduled Sept 16 – AMMA will exhibit

G. TOPICS FOR DISCUSSION – OLD BUSINESS

- 1. Election of Board Members:** The BOD met and officers were elected. New Chair is Jim Taylor, President is Joe Yurso, Treasurer is Nick Clark. The BOD has suggested that they have an understudy for the President. At this time the Vice-President position is vacant. Mr. Yurso thanked Carl Spraberry for his past service as Vice President.

2. **Graduated QA** – At this time feel this is an issue that has been placed on hold.
3. **Hot Wash** – Jim will send the paper to Joe Yurso. Preliminary Summary report is done.
4. **Participation in Committees** – Mr. Yurso would like to continue to see more participation in Committees and glad to hear that the attendance was up for the QA committee meeting. Joe mentioned to offer members an opportunity to call in to the meeting.
5. **Annual Luncheon:** Carl Spraberry is continuing to confirm with Senator Webb and is going to wait a little longer. If he can not get a confirmation soon he will try Secretary Stackley or Allison.
6. **RMC Management** – Joe - the Navy really wants to hear from Industry for Process Improvement (LEAN).
7. **FMMS** – Joe would like to urge companies to participate in the Symposium. If not as a sponsor at least try to attend. The VSRA will be holding their luncheon meeting at the symposium. Next year the Symposium will be held in San Diego, CA.

H. TOPICS FOR DISCUSSION – NEW BUSINESS

1. A motion was made by Karen to write a letter of support and seconded – no further discussions were held – voted in favor of the motion. Karen will write a letter of support.
 2. Joe mentioned another item coming down the path – Performance Data Base. FAPIIS went into effect on April 22nd. Requirement placed on Contracting Officers to use but problems with who has access to put information in or use. Joe requested anyone with familiarity to please forward the information.
- I. **Next Regular Meeting:** The next general meeting is scheduled for 22 July 2010 at the Q.E.D. Systems, Inc Headquarters, 4646 North Witchduck Road, Virginia Beach, VA at 1 P.M.
- J. **Adjourn:** 2:20 p.m.
Copy to all members